

Selectboard Member's present: Chair Joel Bouvier, Michelle Perlee, Brian Fox and John "Peeker" Heffernan. Also present: Town Administrator Bill Bryant, Town Clerk Therese Kirby, Merle Knight and Jim Quaglino.

1. At 6:05 pm, Joel Bouvier called the meeting to order. Merle Knight was here to discuss the position available as Landfill Manager. Kris Perlee has resigned effective March 31, 2013. Merle will not be present during the day on Tuesdays, but will come down after his work day to make sure the landfill is covered and see if there were any issues. Michelle Perlee wanted to know if the other employees at the landfill were aware of the change and would be able to cover for Merle on Tuesday. Bill explained the current staffing of the landfill and how the roles work. Discussion of staffing coverage, the compactor, Casella's and revenue potential. The Selectboard thanked Merle for his time.
2. Jim Quaglino thanked the Road Crew, Police Department and Selectboard for their good works.
3. Peeker Heffernan moved to accept the Addison County Humane Society annual contract for \$550. Brian Fox seconded. So voted.
4. Town Officer Appointments:
  - Peeker Heffernan moved to reappoint Skimmer Hellier and Kris Perlee for 3 year terms to the Planning Commission. Brian Fox seconded. So voted.
  - Brian Fox moved to reappoint Carol Clauss and Ted Desmond for 3 year terms to the Zoning Board of Adjustment. Michelle Perlee seconded. So voted.
  - Michelle Perlee moved to reappoint Peter Diminico, Dave Rosen and Kristen Underwood for 4 year terms to the Conservation Commission. Brian Fox seconded. So voted.
  - Peeker Heffernan moved to reappoint Matt Sharpe and Bob Donnis for 2 year terms to the Energy Committee. Brian Fox seconded. So voted.
  - Brian Fox moved to reappoint Fred Baser and Peter D. Ryan for 3 year terms to the Revolving Loan Fund Committee. Michelle Perlee seconded. So voted. Sharon Compagna will be the ex-officio member.
  - Michelle Perlee moved to reappoint Alan Clark and Ken Johnson for 2 year terms to Equipment Committee. Peeker Heffernan seconded. So voted. Peeker Heffernan and Peter Bouvier will be the ex-officio members.
  - Peeker Heffernan moved to reappoint Jim Quaglino, David Lawyer and Larry Gile for 2 year terms to the Police Advisory Committee. Brian Fox seconded. So voted.
  - Brian Fox moved to reappoint Joel Bouvier, Peter D. Ryan and George Smith for 1 year terms to Solid Waste Advisory Committee. Michelle Perlee seconded. So voted.
  - Michelle Perlee moved to reappoint Joel Bouvier, Peter D. Ryan and Dave Sharpe for 1 year terms as Fence Viewers. Brian Fox seconded. So voted.

- Peeker Heffernan moved to reappoint Peter Grant, Chris Lathrop (alternate), Chico Martin and Bill Sayre for 1 year terms as Addison County Regional Planning Commission. Brian Fox seconded. So voted.
- Brian Fox moved to reappoint Cale Pelland and Kevin Gibbs for 1 year terms as Poundkeeper's. Michelle Perlee seconded. So voted.
- Michelle Perlee moved to reappoint Robert Stetson and the Town Administrator as Assistant Zoning Administrators, Cale Pelland as Dog Officer, Ken Johnson as Tree Warden, Dave Rosen as Green Up Day Coordinator, Naomi Drummond as representative to Addison County Transit Resources, Brendon Gallivan as Energy Coordinator, Town Administrator as Emergency Management Coordinator and the Service Officer. Peeker Heffernan seconded. So voted.
- Michelle Perlee moved to accept the resignation of Dave Henderson and recommend the State's appointment of Diane Cushman for three years as Health Officer. Peeker Heffernan seconded. So voted.

5. Discussion of the draft Social Media Policy.

6. Brian Fox moved to approve the minutes of March 3, 2014. Peeker Heffernan seconded. So voted. Brian Fox moved to approve the minutes March 10, 2014. Peeker Heffernan seconded. So voted.

7. The Selectboard approved an accounts payable warrant of \$51,369.27. Peeker Heffernan moved to authorize the Treasurer to reinvest a maturing certificate of deposit (c.d.) for landfill closure fund into five c.d.'s spread between People's United Bank and the National Bank of Middlebury, based on the highest interest rates. Brian Fox seconded. So voted. The Selectboard signed liquor licenses/tobacco licenses &/or outside consumption permits for the Bristol Country Store, Mary's at Baldwin Creek, Cubber's and Shaw's.

8. Selectboard roundtable: Michelle Perlee asked questions about the February 2013 budget status report and if there was a capital plan for Town infrastructure and for the water department. Joel Bouvier said the Selectboard hired Green Mountain Engineering to assist with a capital water replacement plan. She wanted to know the plans for the Town property on Stoney Hill. Bill Bryant explained there is currently not adequate access to the property and there was a regional planning grant in the works, but it needed an investment partner. They may try to reapply for the grant again in the fall. She also wanted to know who was responsible for the downtown community's health. The Selectboard said they leave it to the Bristol Downtown Community Partnership because the Town contributes to the operation via an appropriation and the B.D.C.P. has an executive director. Michelle wanted to know about commercial development. Bill Bryant said in the past the Town has supported a study on Stoney Hill, assisted with a grant in conjunction with Doug Boehm regarding his property on Plank Road and they have worked with Addison County Regional Planning Economic Development. Michelle wanted to know if they were putting money aside to save for a sewer upgrade. Bill said the sewer was built for a specific set of property owners on Main Street and there are quite a few years left on the bond. The sewer budget is supported by user fees. He also explained how sewer capacity is figured and stated we currently use about 9,000 to 10,000 a day, but our effluent is strong so we have very little excess capacity. The fund does not generate a lot of money for improvements and the addition of a pretreatment system is an

estimated cost of ½ million dollars. We could consider adding the pretreatment system if we have a large user come on to the system to help offset the cost, or when we pay off the current debt. Bill also said the Selectboard keeps their application for this project on the State's revolving loan fund so when Bristol can afford it; we may be eligible for a loan. Michelle wanted to know where discussion stands on expanding the Police District to Town wide. Joel explained the Selectboard has talked about it, but it is a money issue. He feels it needs to come from Town residents. Peeker said the police tax would need to decrease for the police district residents if they go Town wide. Michelle Perlee moved to have the Conservation Commission review the forest management plan and recommend what action, if any, should be taken and report back to the Selectboard. Brian Fox seconded. So voted. Michelle asked if the Selectboard has any specific plans for the old fire station. Brian feels the Selectboard should hold off on making a plan until they know what is happening for a new fire station. He would consider selling it to get it back on the tax rolls and feels the HUB would never survive at that location, due to the proximity to the high school. Peeker agrees that the HUB belongs close to the high school, since their mission is to help at risk kids. Brian Fox wanted to know if Bill spoke with Don Gale about his sugaring operation on the waterworks property. Bill did not receive a response from Don regarding continuing his payment of \$300 per year plus a charge of .75 per tap. Brian wanted an update on the sewer issue at the HUB. Bill said they are on low sewer rations and no port-o-let has been placed at the HUB, but they are open to doing that if the need arises. Brian would like the Selectboard to authorize Bill to send a letter to the Recreation Club asking them to have their attorney send us a copy of a proposed lease, as the current lease has expired. Bob Donnis would like to get the sidewalk from the high school to Liberty Street lit, so the Energy Committee is going to work with the school to try and get grant money. Joel handed out a copy of the list that Bill provided them of ongoing projects, and he assigned a Selectboard member to each one.

9. Town Administrator Report: Joel Bouvier wondered if the Selectboard should require all volunteer coaches to take an online class regarding concussions. Brian Fox moved to allow the Recreation Department to start offering a rugby program, but wants to see C. Bolton Littlefield and Darla Senecal on April 7, 2014. Michelle Perlee seconded. So voted. Bill Bryant would like to schedule the replacement of a portion of the Mountain Street sidewalk for the summer of 2015, and ask Sharon Compagna to recommend another section for replacement this summer. Bill said there is \$15,000 budgeted for sidewalk replacement. Bill also informed the Selectboard that Rebecca Kodis is appealing the decision of the zoning board of adjustment to Vermont Environmental Court. Peeker Heffernan moved to authorize Kevin Brennan to enter an appearance for the Town with the court. Brian Fox seconded. So voted. Bill also updated the Selectboard on the status of the recently filed Charles Charron v. George Crowe lawsuit involving a Bristol Police Department traffic stop incident. Bill is working on a waterline replacement request for proposal for projects on High Street and South Street. He also received plans to update septic system hatches and it could go out to bid via a request for proposal. Chuck Richardson is working with the HUB to put in a new kitchen with donated supplies. Bill will process bills that Bill Viens paid for a sewer issue. He and Peter Bouvier applied for a VTrans grant for Burpee Road. He will tell Bob Donnis to move ahead with an upgrade to East Street, Basin Street and Mountain Street lighting.

10. Peeker Heffernan moved to accept the retirement of Town Administrator Bill Bryant effective April 30, 2014 with regret, and to extend to him their thanks and well wishes for his retirement. Brian Fox seconded. So voted. Brian Fox moved to appoint Therese Kirby as Interim Town Administrator as of May 1, 2014. Michelle Perlee seconded. So voted. Brian Fox moved to increase Therese Kirby's salary by \$150 per week, effective May 2, 2014 while she is Interim Town Administrator. Peeker Heffernan seconded. So voted. Peeker Heffernan moved to authorize the Interim Town Administrator to manage the Town Administrator salary budget to cover extra hours for staff and advertising as needed. Brian Fox seconded. So voted. Discussion of job description. Michelle Perlee moved to authorize Joel Bouvier to finalize the job description and advertisement pending comments from the Selectboard. Brian Fox seconded. So voted.

11. Brian Fox moved to go into executive session to discuss one personnel matter involving the appointment, employment, or evaluation of public officers or employees and one legal matter involving the Bristol Police Department, where premature public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Michelle Perlee seconded. So voted. The Selectboard met in executive session from 10:00 pm to 10:20 pm. Peeker Heffernan moved to hire Merle Knight as the Landfill Manager at an hourly rate of \$15.75 per hour. Brian Fox seconded. So voted. The meeting adjourned at 10:22 pm.

Respectfully Submitted,  
Therese Kirby  
Clerk