

Selectboard Member's Present: Sharon Compagna, Brian Fox, Joel Bouvier and Michelle Perlee. Also present: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Joanna Etko, Kris Perlee, Fire Chief Brett LaRose, Shawn Oxford, Ron LaRose, Jim Quaglino, Sue Kavanagh and Chico Martin.

1. At 6:00 pm Sharon Compagna opened the meeting. Brian Fox moved to appoint Joel Bouvier as Chair person for the upcoming year. Michelle Perlee seconded. So voted.
2. Setting regular meeting schedule: Brian Fox moved to return to a 7:00 pm meeting time starting in April and to continue meeting every other Monday night. Sharon Compagna seconded. So voted. Brian Fox moved to appoint the Addison Independent as the Newspaper of Record. Sharon Compagna seconded. So voted. Discussion of setting the schedule for Town Officer appointment interviews. Bill will post notice of possible vacancies on Front Porch Forum. Annual Road Trip will be held Tuesday, April 29, 2014 at 3:00 pm and Joel will schedule the bus. April 21, 2014 will be the annual public hearings for Water, Sewer and Landfill. The reports have already been published in the Town Report.
3. Discussion of the Forest Management Plan for the Bristol Water District property in Lincoln. The Selectboard appreciates the work of David Brynn of Bristol Family Forest. Sharon Compagna moved to adopt the Forest Management Plan. Michelle Perlee seconded. So voted.
4. Sharon Compagna moved to adopt the 2013 VTrans Codes & Standards for road and bridges. Brian fox seconded. The Town would be required to come up with 20% of projects instead of 30% once this is adopted. So voted.
5. Sharon Compagna moved to approve the grant application to VTrans Town Highway paving program for .910 of a mile on Burpee Road for up to \$175,000, with a 20% match required from us that could include in-kind work. Brian Fox seconded. So voted.
6. Sharon Compagna moved to accept the annual financial plan for Town Highways. Brian Fox seconded. So voted.
7. Therese Kirby is waiting for a couple more department heads to submit their feedback on the Social Media Policy. Joel said they will hold the topic until the next meeting.
8. Sharon Compagna moved to approve the minutes of February 24, 2014 as corrected. Brian Fox seconded. So voted.
9. The Selectboard signed an accounts payable warrant of \$105,873.59. They also approved liquor licenses for Almost Home, Mountain Greens, Bristol Beverage, American Legion, including their outdoor consumption permit and the Selectboard agreed to increase the outside consumption times from 10 am to 8 pm to 10 am to 9 pm.

10. Shawn Oxford and Brett LaRose, Co-Chairs of the Fire Facility Site Selection Committee, were here to discuss the West Street site with the Selectboard. Michelle Perlee wanted to know if possible sale prices have already been discussed with the current owners of properties on the Selection Committee's list. Shawn said no, they are just using the assessed values. Brett LaRose sent an email early last week regarding the Selection Committee's concern surrounding the location of the HUB. Brian Fox said if the West Street site is chosen, the HUB will remain on the property as the Town cannot afford to move it, so the fire station will need to be built accordingly. Shawn said the Committee discussed leaving the HUB where it is, especially if the Shepard's land is also acquired. The Committee wants to know if they are supposed to come up with a plan for the HUB. Bill Bryant explained the idea of swapping land on West Street for the riding ring plus a possible cash outlay. Bill said he has heard suggestions the HUB should be relocated to the old fire station. He does not see the residential neighborhood being accepting of that. It would also create a financial burden on taxpayers to build a new HUB. Brett wants to know why after nine months of meetings, that the Selection Committee was not told this. Brian said the Selectboard never said they planned to move the HUB. Brett does not feel it is the Town's decision as the Recreation Club owns the property. Shawn said the Committee is not saying the HUB has to move, they just want to know if it is their responsibility to develop a plan for the HUB. The Selectboard said no. Brian said the Committee should plan on the HUB definitely being there. Brian would like to see the Recreation Club and the Shepard's property acquired, if the Recreation Club wants to reserve a right of way, then the fire station would have room for expansion if needed in the future. Ron LaRose does not feel a right of way is necessary for the Recreation Club. He also said if the Recreation Club Property is chosen, maybe they could move the skate park to the ice rink in summer and leave the HUB where it is. That could save the Town from purchasing the Shepard property, thus saving the tax payers a lot of money. Kris Perlee pointed out the Town owns the land under the skating rink, but the Recreation Club owns the rink. Kris said he is hearing that people want to know what the plan for the North Street fire station would be, if they move. He went on to say the Airport Drive access may not be available for HUB parking and access to the property if the Recreation Club constructs a fence between the properties, so they should plan on a West Street access and parking on the property. Ron LaRose felt using the Recreation Club's parking lot was still a possibility and would be part of the negotiations. The Selectboard thanked Shawn and Brett for their time. Shawn and Brett said their Committee will consider the site with the skateboard park and HUB remaining there.

11. Fire Chief Brett LaRose updated the Selectboard on the situation at the fire station. The water pipes have been frozen for the past six days at the fire station. A port-o-let was set today in their parking lot, they can utilize Bristol Rescue's wash basin to clean equipment, they will fill their tankers/equipment via Town hydrants and they will provide bottled water to their members. Bill explained to the Selectboard, they have several thousand dollars' worth of bills in tonight's accounts payable warrant for thawing water, he said the Town Highway sewer and water are frozen, the Hub's septic is frozen and the frost is over 5' deep. Joel said the Bilson's have agreed to allow the Town to connect a hose to their spigot to give the Fire Department water for flushing toilets and cleaning. Brett would like to connect to the Library, as he was told a connection between the fire station and the Bilson's could cause harm to

the Bilson's plumbing. The Selectboard appreciates the Fire Departments patience and would like to do whatever it takes to get them water, but at this point digging North Street and using a frost hammer next to the old fire station is not feasible. Bill will call George Vince to get permission to cross his property with a hose. Jim Whitcomb of Champlain Valley Plumbing and Heating is willing to donate the hose and heat tape for the project. Brett thanked the Water Department and the Highway Department for all of their efforts in trying to thaw the water. The Selectboard thanked Brett for his time.

12. Joel Bouvier welcomed Michelle Perlee to the Selectboard.

13. Sharon Compagna moved to authorize the Treasurer's Office to issue weekly payroll, with the Selectboard signing the payroll warrants at the end of each month. Brian Fox seconded. So voted. Therese Kirby reminded residents dog licenses are due April 1 and taxes are due April 7, 2014. She also said this year she had a post card printed and it will be mailed to tax payers reminding them of the April tax due date. The cost of the postcard was \$100 plus \$380 in postage. She wanted to try this reminder to see if it will help reduce the list of delinquent tax payers as compared to last year. Currently the tax due dates are year round on the website, there is a poster out in front of Holley Hall and it will be posted on Front Porch Forum later this month. She will let the Selectboard know any feedback received regarding the postcard.

14. Selectboard Roundtable: Joel Bouvier asked for an update on the septic system. Bill will speak to that during his report.

15. Town Administrator Report: Bill Bryant said the frost is over 5' deep and they encourage people who have water that tends to freeze, to trickle their water as a lot of lines are freezing. The right of way approval has been finalized for the Prince Lane Project. VTrans has said they must hire a project manager. They must go through a new RFP process. The septic system at the HUB is frozen and they are working with the Recreation Club to manage it. Currently it costs approximately \$400 per time the septic is emptied, so the HUB has conservation measures in place. VLCT said the Road Crew is not required to have a special physical for their CDL and currently our health insurance will not cover that expense. ADA sidewalk changes will be made this year. The BPD will be purchasing a third Mobile Data Terminal with capital equipment fund money. The Recreation Department would like to take Youth Lacrosse under their umbrella and the Selectboard supports that. Joel would like a final report on how Youth Football worked out financially. Bill will speak to Darla. The Road Crew will start their summer hours of Monday through Thursday 6:30 am to 3:30 pm and Friday 6:30 am to 10:30 am, starting in April. The police cruiser and dump truck will be ordered. Brian Fox moved to pay the Bristol Police Department out of the same line item as the Fourth of July for any expenses they occur for the Scouts Salute to Veteran's parade in November 2014, to pay for trash removal and the cost of disposal and to give a \$1,000 donation to the Green Mountain Council for the event. Sharon Compagna seconded. So voted. Therese Kirby answered questions surrounding the November parade, as she is one of the committee members volunteering at the event. The Livingston Solar Array application will be filed after April 10, 2014; the change being Bristol Works will be the recipient of the electricity not MAUHS. Discussion of ongoing septic system issues at Holley Hall. The Selectboard is concerned the problem has not been solved. Joel will reach out to Naylor and Breen and Arnold and Scangus to set up a meeting to hopefully solve the

problem once and for all. Bill said the Water Department will get through the winter and decide this summer about purchasing a line thawing piece of equipment. Joel wanted to know about the police log and Sharon said some have been submitted to the Addison Independent, but Kevin is still catching up.

16. Brian Fox moved to go into executive session to discuss two personnel matters, one being the retirement of Town Administrator Bill Bryant, involving the appointment, employment, or evaluation of public officers or employees and one legal matter involving the Bristol Police Department and the Town where premature public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Michelle Perlee seconded. So voted. The Selectboard met in executive session from 8:00 pm to 9:55 pm, with Sue Kavanagh and Chico Martin joining them for a portion of the session. The meeting adjourned at 9:56 pm. No motions were made.

Respectfully Submitted,  
Therese Kirby  
Clerk