

Selectboard Members: Chair Sharon Compagna, Alan Huizenga, Brian Fox, Joel Bouvier and John "Peeker" Heffernan. Also present: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Mary Arbuckle, Darla Senecal, Krista Siringo, Jill Kopel, Kate Selby, Jen Stetson, Erin & Steve Heffernan, Francis & Diane Heffernan, Gerald Heffernan, Tim Heffernan, Reg Dearborn, Leslie Leggett, Sylvia Coffin and Judy Tasetano.

1. Sharon Compagna called the meeting to order at 6:07 pm. The Town Green Playground Committee was here to discuss the status of plans, funding and proceedings to the permit phase. Darla Senecal, Krista Siringo and Jill Kopel were here representing the Committee. This is a joint project between the Bristol Downtown Community Partnership and the Bristol Recreation Department. Krista showed a power point presentation to the Selectboard. The Committee answered several questions the Selectboard had. Alan Huizenga moved to increase the Town's contribution to the project from \$15,000 to \$25,000; the money to come from the Capital Building Fund. Brian Fox seconded. Peeker wondered if the Selectboard should have a public hearing. Bill said the project will go through the Design Review Commission and the Planning Commission will hold a public hearing. Sharon encouraged Darla to put information regarding the proposed playground on the Recreation Department's website and Front Porch Forum. So voted. Alan Huizenga moved to go forward with the design as presented. Peeker Heffernan seconded. Alan and Sharon would like to see the gravel path removed from the design, but feels it is the committee's decision. So voted. The Selectboard thanked Darla, Krista and Jill for their time.

2. Sharon Compagna presented the Town Report to Gerald Heffernan who is the dedicatee this year. The Selectboard thanked Gerald for his dedication to the Town and the Bristol Historical Society. Town Reports are available at the Landfill, Town Hall and on the website. Sylvia Coffin, President of the Bristol Historical Society, noted there will be an open house at Howden Hall on March 30, 2014 at 10 am.

3. Kate Selby, Executive Director of the Downtown Community Partnership, came to introduce herself to the Selectboard and update them on BDCP's activities. Kate told the Selectboard about herself and the responsibilities of her new job. Bill Bryant will start attending the BDCP meetings on behalf of the Town.

4. Darla Senecal was here to discuss five grant applications for the HUB. Brian Fox moved to approve the submittal of the following grant applications that require no matching funds: General Mills to improve nutrition for \$20,000, Ben & Jerry's Foundation Economic Justice Program for food for \$2,000, Costco for a donation of bulk food, Walmart for a donation of bulk food and possibly gardening supplies for a \$250 to \$2,500 value and Hannaford's for a donation of bulk foods. Joel Bouvier seconded. So voted. Darla thanked everyone who participated in the Father Daughter Dance last weekend. It was a very successful event. Sharon said it was beautiful and thanked Darla and Val for their hard work. Darla also noted this Saturday night the LC Jazz Band will be performing at 8:00 pm at Holley Hall for \$8 at the door for a Valentine's Day dance.

5. Discussion of the quotations for the new dump truck. Bill said Road Foreman Peter Bouvier is looking for direction from the Selectboard. The dump truck will not be purchased until after Town Meeting. Peter is recommending the purchase of a Mack versus an International. He feels there have been some quality issues with the 2009 International and believes there may be a higher resale value with a Mack. Bill said both of the bids include an automatic transmission; however Peter is requesting a manual. The 2004 International is the truck being replaced and it will be sold and the money from the sale will be deposited back into the Capital Equipment Fund. Joel Bouvier moved to approve the Road Foreman's recommendation to purchase a Mack with a manual transmission for \$113,000 subject to Town Meeting approval. Brian Fox seconded. Bill noted this purchase will not exceed \$200,000 including the truck and snow plow equipment. So voted.
6. Alan Huizenga moved to approve the request to use Town lands for the Annual New Haven Kayak Race on April 5, 2014. Brian Fox seconded. Bill noted they will provide a certificate of insurance and have notified V.S.P., Bristol Rescue, Bristol Fire and Bristol Police of the event and this may include the use of Eagle Park. So voted.
7. Joel Bouvier moved to approve the \$4,950 VLCT PACIF equipment grant application, which requires a 50% match, for the purchase of back-up cameras; four for the road crew trucks and possibly two for the fire department. Peeker Heffernan seconded. So voted.
8. Discussion of Don Gale's annual plan for sugaring on the Town's Lincoln Waterworks Property. The Selectboard will ask Don for \$300 in annual rent for the collection tank plus tap fees for this year and will not authorize the installation of a power pole or other equipment until there is a signed lease agreement. Bill is currently drafting a lease that our Town Attorney will review later.
9. Discussion of VTrans "Relinquishment & Maintenance Agreement" regarding the Twin Bridges project on Lincoln and "Copeland" Road. (Copeland Road is a name used in old land records for what is now Hubie Dumas' driveway.) This agreement gives the Town back the driveway access and states the Town will continue to maintain it. Peeker Heffernan moved to sign the agreement. Alan Huizenga seconded. So voted.
10. Joel Bouvier moved to accept the Annual VTrans Certificate of Highway Mileage as presented, as there were not changes in mileage this year. Alan Huizenga seconded. So voted.
11. The Selectboard signed an accounts payable warrant of \$95,010.64 and approved a liquor and tobacco license for Rite Aide.
12. Alan Huizenga moved to approve the minutes of January 20 and January 27, 2014 with changes. Brian Fox seconded. So voted.
13. Selectboard Roundtable: Joel Bouvier noted there will be an open house Saturday, March 1<sup>st</sup> from 10 am to 2pm at the new police facility on Munsill Ave. He encouraged residents to stop by for a tour. Peeker Heffernan updated the Selectboard on the frozen piece of the 4" water main on Rockydale Road. ECI was hired to cut the line and expose a piece of it to add a tie in so the line could be thawed by

the Town in the future. Brown's Welding is coming tomorrow to try and thaw Mark Brasure's water. Hopefully it is not frozen under the road. Bill explained the history of the water/service line issue. The water line is shallow due to ledge. There is speculation the water line is protected by blue board, but that has not been substantiated. In the spring the Town will have a portion of the line dug to see if there is blue board, if not, it will be installed. Peeker Heffernan feels if the water is frozen between the curb and the house it is Mark's issue. Bill thinks Mark may eventually come to the Selectboard in the future to ask the Town to drill him a well and remove him from the water system.

14. Town Administrator Report: Bill Bryant updated the Selectboard on the continuing plumbing issues at Holley Hall. Joel had photos of Holley Hall when it was under construction, which his brother Mark Bouvier took before the concrete was poured. Joel forwarded these photos to Naylor & Breen as well as the Selectboard. The Selectboard agreed that Bill should forward these photos to Rebecca Arnold and ICE, the mechanical engineer on the project. The Selectboard thanked Mark for documenting the project. The Fire Facility Site Selection Committee will be meeting again on Feb 17. The Selectboard will need to replace Alan as the Selectboard liaison and Joel suggested Sharon go back on. She agreed. VTrans is planning to replace a small bridge on Route 17 and have notified Bill of that project. He is not aware of the time frame. Howden Hall is looking great and there will be an open house on March 30, 2014 from 10 am to 4 pm. The audit of Homeland Security Grant funding received by the Fire and Police Department for past equipment purchases went well. Fire Chief Brett LaRose represented the BFD and Sargent Randy Crowe represented the BPD. Bill commended them both. To qualify for more paving grants the Town needs to adopt up to date local transportation codes and standards and update our emergency management plan. Discussion of street lamps and the cost to replace them. Peeker suggested replacing lamp posts as they fail with a different model that looks similar, so replacement parts are still available for purchase. Currently we have to purchase the entire pole and it is not cost effective.

15. Alan Huizenga moved to go into executive session to discuss 3 personnel matters involving the appointment, employment or evaluation of public officers or employees and 2 legal matters involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Brian Fox seconded. So voted. The Selectboard met in executive session from 8:30 pm to 9:25 pm, with Therese Kirby joining them for a portion of the session. Joel Bouvier moved to accept the notice of retirement from Dan Gebo with regret, and to thank Dan for 25+ years of service to the Town and to extend best wishes to him for all of his future endeavors. Alan Huizenga seconded. So voted. The meeting adjourned at 9:30 pm.

Respectfully Submitted,

Therese Kirby, Clerk