

Selectboard Attendance: Chair Sharon Compagna, Brian Fox, Joel Bouvier and John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Kris Perlee, Brett LaRose, Amos Martin, Kevin LaRose, filmed for NEAT TV by Mary Arbuckle and reported for the Addison Independent by Zach Despart.

1. The meeting was called to order at 7:04 p.m. Landfill Manager Kris Perlee was present to review the proposed budgets for the Landfill and for Solid Waste Management. The Solid Waste Management budget is included in the Town's General Fund and is supported by taxes. It represents the costs for state mandated solid waste planning and programs including recycling and household hazardous waste collections. The Town's five year Solid Waste Management Plan will expire and needs to be updated this year. The proposed budget includes \$1,800 as proposed by KAS Engineering to assist the Town in preparation of an updated plan. The proposed solid waste program includes \$14,600 in revenues and \$43,204 in expenses. There was discussion about why recycling user sticker fees have bumped up and down over the past three years. The proposed landfill budget was reviewed with proposed revenues of \$129,250, expenditures of \$99,301, and excess of revenue over expense for closure funding of \$29,949. The landfill is supported through user fees and not through taxes. It was noted that Bristol currently only uses about 400 tons per year of its permitted 1,000 ton per year in capacity. The goal is to have enough surplus funds to pay for eventual closure, but to reach that goal the landfill would need to receive a much higher volume of trash than it currently receives from Bristol households.
2. Fire Chief Brett LaRose was present to review the proposed Fire Department budget and to present a long range capital fire equipment plan. Members of the Selectboard congratulated Brett on his election as the new Chief and thanked outgoing Chief Peeker Heffernan for his service to the Department and the community. Firefighters Amos Martin and Kevin LaRose were also present. An operating budget with expenditures of \$133,086 was agreed upon, which is a 3.79% increase from the current year. The Department has prepared a 15 year Capital Equipment Plan. It was noted this plan does not include fire vehicles/apparatus, but is the other equipment used by the Department including detection equipment, air packs, vehicle extrication tools, pagers, radios and other similar equipment. The plan includes estimated expenditures over 15 years of \$367,550 which would be an average of \$24,503 per year. There was discussion about the current status of the Fire Capital Equipment Reserve Fund and the need to increase the current \$10,000 annual appropriation to \$20,000 for the next several years.
3. Motion was made by Brian Fox, seconded by Peeker Heffernan and carried to approve the grant application of the Hub Teen Center to United Way of Addison County for up to \$10,000 in funding to assist with staffing expenses at the Hub. It was noted this grant supports a portion of the payroll costs for the Hub assistant and also helps pay the local match for the AmeriCorps volunteer.
4. Motion was made by Peeker Heffernan, seconded by Brian Fox and carried to approve the minutes of January 6, 2014.
5. Roundtable:
  - Joel Bouvier commented on new parking lot lights on Pine Street at the Bristol Works complex – he thinks they are too bright and other members who have seen them agreed. Bill will contact Bristol Works to ask them to consider changing the lights.
  - Sharon Compagna reported she has pulled out the last version of the Board's project list. She is happy to report there are a good number of items that have been accomplished and she will work on updating the list for the Board's consideration at a future meeting.
  - Peeker Heffernan reported on a meeting he attended with representatives from GMP, WCVT and Comcast concerning removal of utility poles at the South/North/Main Streets intersections in conjunction with the traffic light improvements project. Comcast will need to bury lines through the intersection, along the park greenbelt

and also along parking on South Street. Comcast will calculate the cost for this relocation and get back to the Town.

6. Administrator's Report:

Bill reported on the status of Police District fund balance. There was discussion about how the contractual arrangement between the Town and Police District for traffic patrol on town roads outside the district has worked.

Water engineering information from Grover Engineering for the Bristol Co-housing project has been received as requested from the Board.

Motion was made by Joel Bouvier, seconded by Peeker Heffernan and carried to renew the annual agreement with the Vermont Department of Taxes for use of the CAMA appraisal software at a cost of \$238.81.

Motion was made by Joel Bouvier, seconded by Peeker Heffernan and carried to sign the TA 65 form related to requisition of reimbursement of \$30,348 from a VTrans grant for the Town to repair the Hewitt Road Bridge.

The National Bank of Middlebury has given a check for \$25,000 to the Town for its donation in support of the Howden Hall renovations which have just been completed.

7. FY2014-2015 Budget Work Session – The Selectboard reviewed the request from the Lawrence Memorial Library Trustees for an appropriation of \$122,128 which is level funded from the current year. There was discussion about whether the way the Town budgets \$95,000 in operating expenses for paving and \$35,000 for the capital roads reserve fund could be improved. Peeker Heffernan is concerned that having the Town's fiscal year begin and end in the middle of summer construction season makes spending the operating funds challenging especially when at the mercy of paving companies and the weather. It was agreed to seek input from Road Foreman Pete Bouvier before making any change in how these funds are budgeted. Joel Bouvier expressed a desire to see the Water Department pay into the General Fund to help with paving on account of the damage to roads done in repairing water leaks. The appropriations section of the budget was reviewed and most outside agencies have now gotten their requests in. The Town's funding of its reserve funds was reviewed. There was discussion about the fund balance and how to propose its use to voters.
8. Motion was made by Joel Bouvier, seconded by Brian Fox and carried to meet in executive session to discuss one personnel matter involving the appointment, employment or evaluation of public officers or employees and one real estate/legal matter involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. The Board met in executive session from 8:50 to 9:16 p.m. Motion was made by Peeker Heffernan, seconded by Brian Fox to authorize the Town Administrator to sign a purchase and sale agreement and distribution of proceeds agreement related to the sale of parcel #110124 as approved by the Board on December 18, 2013.

The meeting was adjourned at 9:20 p.m.

Respectfully Submitted,  
Bill Bryant, Town Administrator