

Selectboard Attendance: Chair Sharon Compagna, Alan Huizenga, John "Peeker" Heffernan, Brian Fox and Joel Bouvier. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Mary Arbuckle, reported for the Addison Independent by Zach Despart, Recreation Director Darla Senecal, Norman Smith and Kristen Underwood.

1. The Selectboard meeting was called to order at 7:00 pm by Sharon Compagna. Recreation Director Darla Senecal was here to discuss the proposed FY 2014/2015 recreation budget. Darla is looking at an increase due to State mandated changes in health insurance and personnel changes. Employees that work 30 hours a week are now required to receive health insurance and we can no longer pro-rate their insurance premium; this is due to Vermont Health Connect. Darla is planning to implement an increase in program fees and has requested an increase in her appropriations from the surrounding four towns. Bill explained a previous employee did not require health insurance, but the new hire does and there was a decrease in the salary line also due to that change. Darla thanked Chuck Richardson of White Dog Construction for all of his donated time to the Hub. It is greatly appreciated. The Selectboard thanked Darla for her time.

2. Bill Bryant gave the Selectboard an overview of the FY 2014/2015 proposed budget. He explained the new health reimbursement liability portion of the new health insurance program. Due to the June 30, 2013 fund balance, Bill is thinking this may be a year to apply \$20,000 to offset taxes instead of the usual \$10,000. The Selectboard could also offset part of the proposed increase to the Fire Capital reserve fund, transfer money into the Reappraisal fund and perhaps the Capital Building fund from the June 30, 2013 undesignated fund balance. Bill stated with the current proposed budget, if \$5,000 is removed from the paving line the overall increase would be less than 3%. Budget discussions will continue for the next two meetings.

3. Kristen Underwood was here regarding the proposed plantings and contracts for the Saunders conservation project. The north bend and the south bend of the project have a buffer that needs to be planted. The UVM Extension service, in collaboration with the Vermont River Conservancy, is interested in working with the Town regarding the plantings. They would like to add some test plots of species that would absorb phosphorous and they would not require any money from the Town. The Natural Resource Group – Otter Creek Natural Resource Conservation District– are interested in the Town giving them a portion of the budgeted \$5,910 allotted to the plantings and they would take over the remainder of the project, including ordering the trees and overseeing the plantings. The OCNRD would supplement the Town's grant money with money they would apply for via a Tree for Streams Grant. They would not require future money from the Town for maintenance of the buffer. Alan Huizenga moved to award contracts to both the UVM Extension Service/Vermont River Conservancy and the Otter Creek Natural Resource Conservation District as outlined above. Peeker Heffernan seconded. So voted.

4. Discussion of the receipt of a proposed zoning amendment from the Planning Commission for the Bristol Pond District. The Selectboard will hold a public meeting on January 20, 2014 and this will be voted on at the March 2014 Town Meeting Day Election. Therese Kirby wanted to know if this would

affect current year round homeowners. Alan Huizenga did not see a map with the amendment and wanted to know if this proposed amendment solely encompassed the 15 lots referenced. Bill said these questions should be proposed to a Planning Commission member on January 20, 2014. Alan also wanted to know if landowners and abutters have been notified of this proposed change. Bill was unsure. Joel Bouvier moved to authorize the public hearing for the proposed zoning amendment for January 20, 2014. Brian Fox seconded. So voted.

5. Discussion of the Merchants Bank/Steven and Erin Heffernan request for the Town of Bristol to sign a subordination agreement on behalf of the Revolving Loan Fund for a loan made to Scentsations. Discussion. Brian Foxed moved to authorize Chair Sharon Compagna to sign the subordination agreement. Alan Huizenga seconded. So voted with Peeker Heffernan abstaining due to a personal conflict.

6. Discussion of the water connection application for Bristol Co-housing. Alan Huizenga has not yet received the information he requested of their engineer. Discussion of the proposed cost share. Peeker Heffernan does not agree to Bristol Co-housing's proposal to pay one-third of the cost. Brian Fox moved to approve the water connection application for Bristol Co-Housing, subject to conditions outlined in an email from the Town Administrator and discussed this evening with the costs for upgrade of the Mountain View water main to be split with the Town on a 50/50 basis. Peeker Heffernan seconded. Joel would like the Selectboard (acting as Water Commissioners) to consider upgrading the water service lines on Mountain View Street by working with the residents during the construction of this project. If there are any future revisions to the plans dated December 10, 2013, that were presented to the Selectboard on December 18, 2013, Bristol Co-Housing would be required to come back to the Selectboard for approval of those revisions. So voted.

7. Discussion of the application of John and Rita Elder for a water service connection for a single family residence on the corner of Mountain Street and Mountain View Street. They will connect to the water system via Mountain Street. Peeker Heffernan moved to approve the application. Alan Huizenga seconded. So voted.

8. Alan Huizenga moved to approve the December 18, 2013 minutes as written. Brian Fox seconded. So Voted.

9. The Selectboard approved an accounts payable warrant of \$147,042.72. The Selectboard agreed to change their meeting time from 7:00 pm to 6:00 pm from January 2014 to April 1, 2014, with the caveat they do not meet past 9:00 or 9:30 pm.

10. Selectboard Roundtable: Peeker Heffernan said there was a water main break in front of Pine Tree Gardens on Sunday, in a pipe that was approximately 15 years old. He is unsure if the break was due to the use of the hydrant the evening before due to a fire call. During the repair process, it was discovered the Town does not have the ability to dry tap water lines. He is not sure how expensive the equipment is, but would like Bill and Lance to look into the cost, if the hand tap cannot be located. Joel Bouvier would like to see the Town increase their inventory of parts on hand for repairs and the Selectboard agreed. Discussion of a water line break between the Town Garage and the corner of

Liberty and Pine Street. Joel would like the area dug in the spring to see if there is a charged 2" line that should be capped off, and Alan agreed. Sharon Compagna encouraged residents not fill the sidewalks with snow when plowing, not to park on the sidewalk and asked businesses not to put signs in the sidewalks. It is difficult for the sidewalk plow to get through and prevents the Road Crew from being able to make the sidewalks safe for pedestrians.

11. Town Administrator's Report: Joel Bouvier moved to resubmit our application to the Vermont Clean Water Revolving Loan Fund for the pollution control priority list. Brian Fox seconded. So voted. Joel Bouvier moved to appoint the Conservation Commission as Green-Up Day Coordinator's. Peeker Heffernan seconded. So voted. In FY 2014/2015 the employer's contribution to VMERS will increase to 7% by January 1, 2015 and the proposed budget reflects that. There was an accident involving a Town truck at the corner of Route 116 and the Notch Road. The driver of the Town truck was not at fault. Brian Fox explained that by State Statute, the plow truck is considered an emergency vehicle when the lights are on, thus granting him the right of way. The Selectboard encouraged drivers to be patient and allow the Road Crew to do their job safely. VLCT has a new program regarding employment practices that could be helpful to the Selectboard in the future.

12. FY 2014-2015 budget work. Joel Bouvier would like to see the Town file an application for a tree grant.

13. Alan Huizenga moved to go into executive session regarding 1 personnel matter involving the appointment, employment, or evaluation of public officers or employees and 1 legal matter involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Peeker Heffernan seconded. The Selectboard met in executive session from 9:25 pm to 10:05 pm. Therese Kirby joined them for a portion of the session.

Respectfully Submitted,

Therese Kirby, Clerk