

Selectboard Members: Chair Sharon Compagna, Alan Huizenga, Brian Fox, Joel Bouvier and John "Peeker" Heffernan. Also attended by: Filmed for NEAT TV by Joana Etko, Town Administrator Bill Bryant, Town Clerk Therese Kirby, Jim Quaglino, Dennis Maloney, George Dunn and Sergeant Randy Crowe.

1. Sharon Compagna called the meeting to order at 7:00 pm. Dennis Maloney and George Dunne of the Bristol Rescue Squad were here to discuss their FY 2014-2015 funding request and petition requirements. They are requesting an appropriation of \$12,000 this year; their past appropriation was \$10,000. George said Porter Hospital is discontinuing dispatching services in the coming year, hence their increased need. Porter Hospital did not charge them for dispatching. Joel Bouvier moved to increase the appropriation from \$10,000 to \$12,000, and to waive the petition process, due to a past voter approval of a \$15,000 petition that ended up being reduced by the Bristol Rescue Squad in the last three years. Alan Huizenga seconded. So voted.
2. Alan Huizenga updated the Selectboard on proposed engineering improvements to the Sewer District's septic tank. The estimate he received was \$800 to \$1,000 for the structural analysis and design of a hatchway. Brian Foxed moved to accept the bid of Carl Childs Engineering to design the hatchway installation. Joel Bouvier seconded. So voted. (Alan Huizenga abstained as he solicited the quote.)
3. Discussion of citizen concerns regarding US Census Bureau work in Bristol. Bill Bryant will write a letter to the Census Bureau outlining their concerns of a Census worker entering the home with no adults present and questioning a 16 year old.
4. Discussion of the vacancy on the Planning Commission due to Willow Wheelock's resignation. The Selectboard decided to leave the seat open until they appoint/reappoint volunteers after the March Town Meeting.
5. Vermont Health Department – Prep Program 2014 for the Hub Teen Center– Brian Fox moved to authorize Bill Bryant to sign the grant agreement for \$12,600. Alan Huizenga seconded. So voted. Bill will have Ryan Krushenick fill out the appropriate grant paperwork for the Treasurer's Office.
6. Discussion of the letter from Ron LaRose regarding a dead tree on North Street and sidewalk concerns on West Street. Road Foreman Peter Bouvier has hired McCullough Tree Service to come in the next few weeks to remove the tree on North Street, as well as deal with another tree issue. Bill will write a letter to Ron LaRose informing him of the upcoming tree removal. Sharon Compagna inspected the sidewalk on West Street and that location is on the list to be replaced. Unfortunately, the budget is not large enough to do all the repairs we need to do in one year.
7. The Selectboard signed an accounts payable warrant of \$1,983,080.77.
8. Brian Fox moved to approve the minutes of November 4, 2013 as written. Peeker Heffernan seconded. So voted.

9. Selectboard Roundtable: Joel Bouvier read on Front Porch Forum the HUB has the opportunity to acquire some free scooters and he wanted to be certain they were not motorized. Brian Fox said they are the razor scooters only. Alan Huizenga received a phone call from Steven Heffernan and he is not happy with the design Alan, Lance Perlee, Bill and Peeker (representing property owner) agreed on regarding connecting the property off from Jay Drive to the water system. There is a question regarding properties connecting to the water system that are within 1000' of the Landfill. Bill is questioning any decision to contact ANR regarding this issue. The Heffernan's would like to install two ¾" curb stops instead of the 8" main that was previously decided on. Alan feels that is a reasonable request. The two curb stops will be in one pavement cut. Joel's concern is there are three lots and if they don't put a third curb stop in now, Plank Road will get cut again in the future. Bill feels development beyond these three lots is not an issue, due to the paving cycle. Brian Fox moved to authorize Alan Huizenga and Bill Bryant to negotiate the installation of three ¾" curb stops of copper or 200 PSI plastic in lieu of the 8" main. Joel Bouvier seconded. So voted.

10. Town Administrator's Report: Bill Bryant updated the Selectboard on the septic fix at Holley Hall. Alan Huizenga and Peeker Heffernan came to Holley Hall on Saturday afternoon to meet Bill and see the sewer pipe the contractor exposed. Bill, Alan, and Peeker agreed they did not need Chris Dundon to camera the system again. Peeker said he has access to a camera that he could use to camera the portion of pipes re-set in the bathroom and the meeting room. Bill will ask Darla to monitor the mop sink during the next couple of large events. Alan does not feel at this point we need to install a pressurized toilet. Bill will get the old toilet upstairs repaired by a local plumber. Randy Crowe submitted an equipment incentive for up to \$5,000 in equipment credit via the Governor's Highway Safety program. By taking part in Click it or Ticket and DUI campaigns, they earn incentive money based on our participation. This is a reimbursable grant for equipment. Peeker Heffernan moved to approve the grant application as outlined above. Joel Bouvier seconded. So voted with Brian Fox abstaining as he occasionally works for the Bristol Police Department. Randy Crowe also updated the Selectboard on the status of the cruisers. The 2010 had a simple recall fix. The 2006 needed a primary and secondary fan replaced, the thermostat replaced, a camshaft sensor problem checked out, the transmission was checked and found to be okay. The transmission fluid and oil were changed, so for now the cruiser is back on the road. The 2006 is scheduled for replacement in 2014/2015. Brian Fox feels they are keeping cruisers two years to long. Bill has asked Randy and Kevin Gibbs to look into vehicle options for replacement. Joel would like bid pricing before the Selectboard finalizes the Police budget. Walmart gave the Bristol Police Department \$1,500, which they plan to use for a new computer. The heater at the pump house needs to be replaced; Bill and Lance are acquiring quotes. Bill updated the Selectboard on the insurance sign-up via Health Connect. Bill recommends the Selectboard stay the course with Vermont Health Connect. Alan Huizenga also agrees, as how insurance companies would handle deductibles and premiums could be an issue. Bill noted Jen Stetson has done a lot of work coordinating the efforts between Vermont Health Connect and the employees. Sharon Compagna asked Joel how heavy the Howden Hall bell was, as she wondered about building a shelf in the coach house to store it or displaying it in the attic space. Joel said he would get it weighed.

11. Alan Huizenga moved to go into executive session regarding 2 real estate negotiations and 1 personnel matter involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Peeker Heffernan seconded. So voted. The Selectboard met in executive session from 8:32 pm to 9:10 pm, with Therese Kirby joining them for one discussion. The following motion was made after adjournment of executive session:

Brian Fox moved to advertise for sale, jointly with the Estate of Terry Carter, two contiguous parcels, one belonging to the Estate and one belonging to the Town. Bids will be due on December 13, 2013. Peeker Heffernan seconded. So voted.

The meeting adjourned at 9:15 pm.

Respectfully Submitted,
Therese Kirby, Clerk