

Selectboard Member Attendance: Chair Sharon Compagna, Alan Huizenga, Brian Fox, Joel Bouvier, John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for Neat TV by Mary Arbuckle, Mount Abraham Counselor Sharon Koller, Director of Turning Point Center Bill Brim and Pete Diminico.

1. Chair Sharon Compagna called the meeting to order at 7:00 pm. Sharon Koller and Bill Brim were here to request the Selectboard sign a proclamation declaring November 16, 2013 as Recovery Day in Bristol. This will coincide with the viewing of a film called the Hungry Heart at Holley Hall, to call attention to drug and alcohol abuse. Bill Brim noted a portion of the net proceeds from the viewing of the film will be donated to the Turning Point Center. Brian Fox moved to proclaim November 16, 2013 as Recovery Day. Alan Huizenga seconded. So voted.

2. Peter Diminico of the Conservation Commission was here regarding a proposed Memorandum of Understanding with the Vermont Department of Environmental Conservation for a geologic mapping project. The Conservation Commission would like to have a joint meeting with the Planning Commission once the preliminary maps are done. The cost to the Town will be \$6,000 and the Conservation Commission would like that money to come from the Conservation Reserve Fund. They feel these maps will be integral to the Planning Commission for Town planning and zoning. Alan Huizenga moved to authorize Sharon Compagna to sign the Memorandum of Understanding. Joel Bouvier seconded. So voted. Alan Huizenga would like to see the Planning Commission pay for a portion of the mapping. The Selectboard thanked Pete Diminico for his time.

3. Therese Kirby told the Selectboard the Lower Notch Road and Tatro Hill are wonderful to travel now that the Road Crew built up the road and had it paved. Linda Lunna was in the office earlier today and was praising the quality of the work and wanted to thank the Road Crew.

4. The Revolving Loan Fund Committee is recommending a loan to the Addison County Dental Center for assistance with their cash flow. Addison County Dental Center will use the money to cover delays in Medicaid reimbursements as they may be delayed 30-90 days after the dental service is provided. The Revolving Loan Fund Committee is recommending a loan of \$75,000 with a 3% interest rate on the loan, with interest only payments for the first 18 months and payments made after that will be amortized over 102 months with a balloon payment to be made on the 60<sup>th</sup> month. The collateral will be specific dental equipment, identified by serial numbers. Alan Huizenga moved to approve the recommendation of the Revolving Loan Fund, subject to Bill Bryant receiving a clarification on the merger between the Addison County Dental Center and the Five Town Health Alliance and receipt of a letter of intent from the Five Town Health Alliance. Peeker Heffernan seconded. So voted.

5. Discussion of a contract extension between Addison County Regional Planning Commission and the Planning Commission for consulting services to aid them with updating the zoning regulations. Adam Lougee is requesting a not to exceed amount of \$8,000 for the current fiscal year, payable in quarterly installments of \$2,000. Peeker Heffernan moved to approve the contract extension as outlined above. Brian Fox seconded. So voted.

6. Discussion of the four bids for the 2013 Town Report. Peeker Heffernan moved to accept the bid of 802 Print. Alan Huizenga seconded. So voted.

7. The Selectboard signed an accounts payable warrant of \$162,374.03.

8. Joel Bouvier moved to approve the minutes of October 21, 2013 and October 28, 2013 as printed. Brian Fox seconded. So voted with Peeker Heffernan abstaining from the October 28, 2013 minute vote and Alan Huizenga abstaining from the October 21, 2013 minute vote, as they were not in attendance.

9. Therese Kirby reminded tax payers that the first installment of their property taxes are due tomorrow before midnight. Tax payments received after midnight will be charged 1% interest. She also had one legal matter to discuss with the Selectboard in executive session.

10. Selectboard Roundtable: Peeker Heffernan said the overflow tank at the pump house was unlocked and the brush needs to be trimmed around the generator. Joel Bouvier noted the ACTR bus service is working and he appreciates the accommodations they have made for residents of South Street. Joel would also like to see all of the water meters that are on the current repair list fixed by January 2014. Brian Fox saw the tree cut down on 116 and wondered what the time frame is on picking up the wood. Bill Bryant noted Henry Ramsey is taking the wood, but currently recovering from heart surgery. Sharon Compagna congratulated the Varsity Girls Field Hockey Team and the Varsity Boys Soccer Team for their State Championship wins on Saturday. She also wished a speedy recovery to Kevin Gibbs and Claire Scribner. She wanted to know if there are census workers in Town and Bill Bryant and Therese Kirby said yes they were aware of at least one.

11. Town Administrator's Report: Bill Bryant updated the Selectboard on the proposed septic fix that is taking place on Saturday, November 16, 2013 at Holley Hall. The South Street water line at the South Street Bridge will need to be installed by order of the State of Vermont. The State of Vermont wants the temporary line installed, but Blow and Cote is considering installing the permanent line instead. Alan Huizenga received some correspondence at his office regarding this issue and noted it will be resolved in the upcoming weeks. (Green Mountain Engineering is the Town's engineer for this project.) Discussion of the Plank Road water line. The 2006 police cruiser is having transmission issues and is currently at Shea Motors in Middlebury for diagnostics. Brian Fox feels we are holding cruisers for too long and they should be replaced every six years instead of seven. Bill Bryant reported the Bristol Police Department's mobile data terminal grant application is for the amount of \$23,850. Peter Bouvier would like to see the jail cells and the Howden Hall bell moved out of the Town Garage. Bill suggested offering one of the jail cells to the Historical Society and/or a Law Enforcement museum in Florida. They could also be scraped. Peeker wondered if the Howden Hall bell could be displayed on the lawn of Howden Hall. Bill Bryant will write a letter to the Bristol Historical Society asking for suggestions about the future of the bell and the jail cells. Jen Stetson has the Town enrolled with Health Connect as an employer. She has also scheduled a navigator to come in this coming Friday to work with employees to get them enrolled. The Community Development Planning Grant is still in the works and Adam Lougee is looking for an entrepreneurial developer open to working with the Town on this project. Bill also

received a \$600 invoice from ACRPC for Claire Tebbs design work on the green. He would like permission for the Treasurer to pay this invoice from Capital Roads. Brian Fox moved to authorize Treasurer Therese Kirby to pay the invoice from the Capital Road fund. Alan Huizenga seconded. So voted.

12. Alan Huizenga moved to go into executive session regarding 3 legal matters, 1 real estate negotiation and 1 personnel matter involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Joel Bouvier seconded. So voted. The Selectboard met in executive session from 8:55 pm to 9:30 pm. Therese Kirby joined the Selectboard for one legal matter.

Brian Fox moved to find the Revolving Loan Fund loan to Reed Prescott/Verde Mountain LLC to be in default and request the Town's attorney to begin legal action to foreclose this note. Alan Huizenga seconded. So voted.

Joel Bouvier moved to appoint Samantha Rothberg as an AmeriCorps volunteer at the Hub Teen Center as recommended by Hub Director Ryan Kruschenick and Recreation Director Darla Senecal. Alan Huizenga seconded. So voted.

The meeting adjourned at 9:35 pm.

Respectfully Submitted,  
Therese Kirby, Clerk