

Selectboard Member Attendance: Chair Sharon Compagna, Joel Bouvier, Brian Fox and John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Joanna Etko, Naomi Drummond, Randall Freeman, Jim Quaglino, Sue Hawkins and Sergeant Randy Crowe.

1. Chair Sharon Compagna called the meeting to order at 7:05pm. Naomi Drummond was here to present ACTR's response to requested bus route adjustments due to the South Street Bridge project. Naomi explained ACTR will be creating a new stop at Woodland Drive and outlined the pick-up and drop-off hour times. The adjusted schedule can be viewed at [www.actr-vt.org](http://www.actr-vt.org) when available or call ACTR directly at 388-2287. Town staff will print out the new schedule to have available for residents to pick up. The Selectboard thanked Naomi for all of her help.

2. Jim Quaglino thanked Joel Bouvier for the furnishings for the new Bristol Police Department. Joel said the furnishings were a donation from the National Bank of Middlebury. Randy Crowe thanked the voters of the Bristol Police District for voting in their new facility and Vermont Federal Credit Union for their donation of furniture.

Randy Crowe would like to submit a grant application to the Vermont Department of Homeland Security to purchase four new mobile data terminals. This grant does not require any matching funds. Peeker Heffernan moved to authorize the grant application. Joel Bouvier seconded. Brian Fox wanted to know what the Bristol Police Department will be doing with the old computers. Randy said they would be used as a back-up, for parts and possibly to lend out to other agencies. So voted. Joel Bouvier moved to approve Darla Senecal's donation request to Neat Repeats for \$500 to support Breakfast with Santa. Brian Fox seconded. So voted. Brian fox moved to authorize a grant application for \$2,500 to the Vermont Community Foundation Small & Inspiring Grant Program for playground equipment. Peeker Heffernan seconded. So voted.

3. Bill Bryant updated the Selectboard on the Holley Hall sewage back-up issues and possible corrective measures. Chris Dundon was called in today as the septic backed up for a fourth time. He used his camera to view the system again and feels there are issues with the installation. Joel Bouvier would like Bill to contact Rebecca Arnold, the architect of the Holley Hall project, and co-ordinate a meeting with her and the other subcontractors.

4. Sue Hawkins of 11 Pleasant Street had a piece of sidewalk in front of her home damaged during construction to her home. She volunteered to financially assist with replacement of the entire sidewalk in front of her home. Peeker Heffernan asked how much sidewalk was in front of her home and Sue thinks it is approximately 82'. Bill Bryant feels the Town should replace the sidewalk and Sue could reimburse the Town, so the warranty is between the contractor and the Town. Currently the sidewalk plow will not be able to travel a portion of the sidewalk in front of Sue's home. Sharon Compagna knows

Road Foreman Peter Bouvier has used cold patch as a temporary fix so the sidewalk plow can operate. Bill will speak with Peter. Bill also suggested Sue contact him in the spring with the amount of money she feels she is able to contribute to the project. The Selectboard thanked Sue for her time.

5. Discussion of the water system connection application of Heffernan Excavating Inc. and Francis & Diane Heffernan for a new residence to be built at 87 Jay Drive. Bill said one of the issues is the shut-off and ¾" line at Ray Litchfield's, which would be inadequate to service two homes. A connection to the water system will involve a cut into Plank Road, as the main line is under the pavement. Bill suggested the Selectboard approve the application with the condition that Alan Huizenga, Lance Perlee and himself do a site visit and outline the conditions. Peeker Heffernan wanted to know if this was within 1,000 feet of the landfill, but Bill did not know. Discussion of installing an 8" main and Peeker said Alan Huizenga said not to, as the water would remain stagnant in the pipe. Brian Fox moved to approve the application per the approval of Alan Huizenga, Lance Perlee and Bill Bryant and requiring the road to be paved and any other conditions they deem necessary. Joel Bouvier seconded. So voted with Peeker Heffernan recusing himself, as he is the President and co-owner of Heffernan Excavating.

6. Bill Bryant received the three year audit proposal from Sullivan and Powers. They are holding the price for the first year of the proposed three year contract. Therese Kirby expressed how happy she was with the working relationship they have developed. Brian fox moved to accept the proposal and sign the Letter of Engagement. Joel Bouvier seconded. So voted.

7. Peeker Heffernan moved to approve the mortgage discharge between the Town of Bristol and Terry and Joyce Carter for \$8,000. Brian Fox seconded. So voted. Joel Bouvier moved to approve the Release of Agreement between the Town and Veronica and Richard Aiken (related to the 2004 flood). Peeker Heffernan seconded. So voted.

8. The Selectboard signed an accounts payable warrant of \$140,652.89

9. Brian Fox moved to approve the minutes of October 7, 2013 as corrected. Peeker Heffernan seconded. So voted.

10. Peeker Heffernan moved to adopt the fee schedule for the Town Clerk's Office. Brian Fox seconded. This will be a charge of .25 per copy of everything but land records. So voted.

11. Selectboard Roundtable: Joel Bouvier wanted to know if anyone had acted on Fred Schroder's concerns on the Notch Road. Bill Bryant said Peter Bouvier reported there is a speed limit sign and he contacted Daryl Benoit at Addison County Regional Planning to outline other signage options. Sharon Compagna said at 33 Church Street there is a big limb that needs to come down, as she feels it is a danger to walkers. Peeker Heffernan suggested Job Corps may be willing to do some tree work. Sharon also wanted to extend the condolences of the Selectboard to Randy Farnsworth and his family for the loss of his Father, Lucien.

12. Town Administrator's Report: Bill Bryant is trying to coordinate work with the park grant and the stop light intersection development. There is a bit of green space on the bulb-outs and Claire Tebbs

of Regional Planning wants to know what the Selectboard plans on putting there. Bill asked for the Selectboard's thoughts and noted if they are planted they will need to be maintained by someone. Pecker Heffernan suggested Bill contact BDCP and see if they will maintain them and/or reach out to local greenhouses to see if they would maintain them, and the Selectboard would allow them to put up a small sign in the plantings. Discussion of utility poles and the stop light intersection development and the conversation Bill had with Craig Breslen of Green Mountain Power. Bill will reach out to Stantec to see if they will be bringing a completed design back to the Selectboard for their final blessing. Kevin LaRose of Bristol Fire Department asked if there will be pre-emption (a function of the Fire Department to change the light to any color they want) and can it be installed later and at what cost. The BFD does not feel it is necessary now, but would like to know if the option would be available to them in the future. The State said it can be done, but Bill will inquire about the details. Superintendent David Adams is looking for a Selectboard Member to join the Facility Advisory Committee. Brian Fox volunteered for the position. There have been two rabies incidents this month; a rabid raccoon on Estey Road and a rabid fox on Mountain Street. Bill put a posting on Front Porch Forum outlining precautions. There is an application for the Addison County Dental Center that will be going in front of the Revolving Loan Fund Committee for \$125,000 next week. Municipal Planning Grant update – Adam Lougee has been working with the State to help them understand what the Town is planning to do on Stoney Hill. Bill updated the Selectboard on Sycamore Park. Vermont Land Trust would like the Town to write a check for \$10,000 out of the Conservation Reserve Fund as they agreed to do in the beginning of the project.

13. Brian Fox moved to go into executive session for two real estate negotiations involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Joel Bouvier seconded. So voted. The Selectboard met in executive session from 8:51 pm to 9:25 pm.

Respectfully Submitted,  
Therese Kirby, Clerk