

Selectboard Members present: Chair Sharon Compagna, Alan Huizenga, Brian Fox, Joel Bouvier, and John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, reported for the Addison Independent by Xian Chiang-Waren, Kristen Underwood, Steve Libby, Koran Cousino, Darla Senecal and Kevin Gibbs.

1. Sharon Compagna called the meeting to order at 7:00 pm. Steve Libby of the Vermont River Conservancy and Kristen Underwood were here regarding the planned closing on the Saunder's Conservation Project. Steve and Kristen wanted to update the Selectboard on the interim management plan; which is an outline of what the Town will use the property for under the conservation easement. Steve handed out the draft of the revisions that will eventually need to be signed. The Selectboard reviewed the draft during the meeting. This will only need to be revised if the Selectboard chooses to do so in 18 months. Alan Huizenga moved to approve the draft plan dated 8/19/2013 written by the Bristol Conservation Commission and the Vermont River Conservancy, also authorizing the Town Administrator Bill Bryant to sign the document. Joel Bouvier seconded. Discussion. So voted. Steve also addressed the timing of the stream bank restoration – sometime in September or October – and he will have a conversation with the Saunders regarding the timing. Discussion regarding the closing, the request for bids for stream bank restoration and adding the award of the contract to the September 9, 2013 agenda. Alan Huizenga moved to authorize the Selectboard Chair Sharon Compagna or her designee to sign the closing documents. Brian Fox seconded. So voted. The Selectboard thanked Steve and Kristen for their time.
2. Xian Chiang-Waren will no longer be reporting for the Addison Independent. The Selectboard wished Xian well.
3. Brian Fox moved to award the contract for the Town Green Project to Dubois & King for \$21,443.00 for engineering services as recommended by the project committee. Alan Huizenga seconded. Joel Bouvier wanted to know why the lowest bidder was not chosen. Bill Bryant explained the consensus of the committee was that Dubois & King's proposal was more thorough. They also felt their proposal had personnel assigned to this project that was specific to the needs of the project. Bill also explained they did negotiate Dubois & King to a lower price than their original bid. So voted (4 yes and 1 no – Joel Bouvier).
4. Koran Cousino and Bristol Recreation Director Darla Senecal were here regarding a request from the Bristol Recreation Department and the Starksboro Cooperative Preschool to hold a 5k run in conjunction with the Harvest Festival on September 28, 2013. In the spirit of cooperation, Darla would like to offer the preschool coverage under the Town's insurance and in return, the Starksboro Cooperative Preschool will give the Bristol Recreation Department a portion of the money raised. Koran Cousino said the preschool does have insurance, but they would need a rider for this event. There was a discussion about the cost of a rider versus the risk to the Town of assuming liability. Koran said they have permission from Bristol Elementary to start the event there; she currently has 22 families involved and does accept corporate donations. Koran said they would have people stationed at every intersection

to facilitate safe crossing and they would start between 8:30 am – 9:00 am. Joel Bouvier moved to grant permission to use the roads based on having volunteers at crossings and working out the insurance issue with the Starksboro Community Preschool. Alan Huizenga seconded. So voted. The Selectboard thanked Darla and Koran for their time.

5. Discussion of the application for increase in user allocation for the downtown sewer district by John “Slim” Pickens, for an additional 140 gallons at 18 Main Street to accommodate a 1 bedroom apartment for a fee of \$700. Alan Huizenga moved to approve the allocation request. Brian Fox seconded. Discussion of Joel’s suggestion regarding returning the allocation if not used. So voted.

6. Discussion of a driveway access application for Scott and Mary Purinton for developing a road located off from Town Highway #15, Purinton Road, to serve five residential lots. Bill Bryant explained the background of the project. Brian Fox moved to approve the application. Peeker Heffernan seconded. So voted.

7. Discussion of the grant agreement resolution regarding the Vermont Community Development grant for the Addison County Dental Center project. Bill Bryant explained this is part of the \$300,000 grant agreement for the Dental Center. This agreement requires Bill or his designee to attend fair housing training before February 14, 2014. Peeker Heffernan moved to pass the grant agreement resolution and to designate Bill Bryant as the signer. Brian Fox seconded. So voted.

8. Joel Bouvier moved to approve the 2013/2014 tax rates as \$2.2250 for the Homestead tax rate, \$2.1840 for the Non-residential tax rate, with an additional \$0.2892 for residents of the Police District. Alan Huizenga seconded. So voted.

9. Discussion and decisions regarding employee health insurance benefits for 2014 through the Vermont Health Connect insurance exchange. Bill Bryant will be meeting with employees on Wednesday, August 28, 2013. Alan Huizenga moved to a) Adopt the Blue Cross Blue Shield “Blue for You” non-standard Gold plan from the Vermont Health Connect plan design options as the model plan for Bristol employees. The Town’s premium contribution will be based on the Town paying 100% of premium for 40 hour per week employees and a pro-rated amount for employees working between 30 and 40 hours (i.e. 30 hours per week = 75%, 32 hours per week = 80%, 36 hours per week = 90%). b) The Town will no longer fund health savings accounts. c) The Town will provide a health reimbursement account program for reimbursement of deductible and out of pocket expenses between the amounts of \$1,500 and \$4,250 for single plans and \$3,500 and \$8,500 for couples, parent/children and family plans. d) The Town will only allow employees to choose plans from Blue Cross Blue Shield because these options will include management of the H.R.A. program at no additional cost to the employees or Town. Brian Fox seconded. So voted.

10. The Selectboard approved an accounts payable warrant of \$39,493.01.

11. Brian Fox moved to approve the minutes of 7/29/13. Peeker Heffernan seconded. So voted with Joel Bouvier and Alan Huizenga abstaining, as they were not present for the meeting. Alan Huizenga

moved to approve the minutes of 8/12/13. Joel Bouvier seconded. So voted with Sharon Compagna abstaining as she was not present for the meeting.

12. Selectboard Roundtable: Joel Bouvier spoke with Tom Shepard regarding the water line from Pine Street to Plank Road. He offered to help Lance Perlee locate it. Sharon Compagna said the flag on a hydrant on Church Street has come off and needs to be repaired.

13. Town Administrator's Report: Bill Bryant said Alan Huizenga wanted to have a discussion regarding the Bristol Police Departments use of Facebook and the report on WCAX. Alan received a call from a family who expressed concern about having one of their family members face shown during the segment on WCAX, while crimes, other than what that person committed, were discussed. The Selectboard understands the family's feelings, however they feel the mistake lies with WCAX. Police Chief Kevin Gibbs said he did not show the Facebook page to WCAX they brought up the Facebook page on their own. Kevin did contact the reporter and informed her of the situation and the family's concern. The Selectboard supports the Bristol Police Department in their efforts. Bill updated the Selectboard on the following topics: Vermont Gas, Revolving Loan Fund Loan to Bristol Works, LLC, the Bristol Works lease to the Bristol Police Department has been signed, Bill will contact David Brynn to update the forest management plan for the Lincoln Waterworks property, the Conservation Commission has an opening and Bill will invite the candidate in and the tentative schedule for the Route 116 bridge. Bill and the Selectboard Bill discussed the downtown sidewalk use by businesses. The consensus by the Selectboard was that they would like to see a 48" clearance for use by pedestrians – not including the brick. Alan Huizenga moved to appoint Sharon Compagna as their voting delegate at Town Fair. Brian Fox seconded. So voted.

14. Alan Huizenga moved to go into executive session to discuss 3 personnel matters involving the appointment, employment or evaluation of public officers or employees, 2 legal matters and 1 contract negotiation involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Joel Bouvier seconded. So voted. The Selectboard met in executive session from 9:21 pm to 10:00 pm. Darla Senecal joined them for the contract negotiation.

Brian Fox moved to approve a Memorandum of Understanding with Marcy "Matlak" Mayforth for July 1, 2013 thru June 30, 2015 as an Artist-in-Residence to operate the Bristol Pottery Studio for an annual stipend of \$11,300. Peeker Heffernan seconded. So voted.

Brian Fox moved to offer employee health insurance as of January 1, 2014 to Hub employee Ryan Kruchenick as a 30 hour per week employee under the terms of the Affordable Care Act on a prorated basis per the personnel policy. Alan Huizenga seconded. So voted.

The meeting adjourned at 10:05 pm.

Respectfully Submitted,

Therese Kirby, Clerk