

Selectboard Attendance: Chair Sharon Compagna, Brian Fox, Joel Bouvier, Peeker Heffernan.

Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Joanna Etko, Randy Durand, Naomi Drummond, Randall Freeman, Ken Weston, Kristen Underwood and Recreation Director Darla Senecal.

1. Chair Sharon Compagna called the meeting to order at 7:02 pm. Randy Durand, candidate for the Conservation Commission vacancy, was here to meet with the Selectboard. Sharon thanked him for his interest. Randy said in the survey of 2006 done by the Planning Commission, Bristol residents were asked how they feel about protecting Bristol's scenic vistas, woodlands and wildlife areas. 89% of people who took the survey said it was important to them. Randy feels this is where he fits in. These issues are interests of his and he looks forward to serving on the Commission if appointed. Bill Bryant noted this would be an appointment until March 2016, as Randy would be filling a vacancy. Brian Fox moved to appoint Randy Durand to the Conservation Commission until March 2016. Peeker Heffernan seconded. So voted.

2. Ken Weston was here on behalf of the Bristol Band and the Zip Elmer Fund. Ken gave the Selectboard a brief history of Zip Elmer's bequest. He and Treasurer Therese Kirby discussed the Town giving the money to the Bristol Band now that they are a 501(C)3. Therese was open to the idea, as long as Ken spoke with someone at Probate Court. Ken did and Probate Court was fine with the Town transferring the money to the Bristol Band. Brian Fox moved to authorize the Treasurer's Office to transfer the balance of the Zip Elmer Fund to the Bristol Band. Peeker Heffernan seconded. So voted. Therese noted the current balance of the Zip Elmer Fund is \$17,549.53.

3. Kristen Underwood was here to update the Selectboard on the Saunders project. She wanted to clarify an issue with the Selectboard. At a previous meeting, the Selectboard gave authorization for \$14,250 to be paid directly to Susan Smiley, for root boles, root wads, and the harvesting and transporting of those boles and wads. However, now Susan Smiley would like the Town to pay her contractor, Heffernan Excavating. Heffernan Excavating was awarded the Town contract for installing erosion control measures at the Saunders property using these materials, at the September 16, 2013 Selectboard meeting. ANR and Fish & Wildlife have verified the price for the root wads and root boles and are agreeable that the price is fair. Kristen has drafted a memorandum of understanding between the Town and Heffernan Excavating. Brian Fox moved to approve awarding the contract of harvesting, transporting and purchasing the roots and boles for up to \$14,250 to Heffernan Excavating. Joel Bouvier seconded. So voted. (Peeker Heffernan recused himself as he is an owner of Heffernan Excavating). Peeker Heffernan moved to appoint Sharon Compagna as the duly authorized agent to sign the closing documents for the Saunders project. Brian Fox seconded. So voted.

4. Public Forum: Naomi Drummond was here to speak with the Selectboard about the South Street Bridge being out and Stoney Hill being a dangerous area to walk. She is wondering how Stoney Hill could be made friendlier to walkers. She would like to see the brush cut down and cleared to allow walkers and to see the area plowed this winter. She would also like to see pedestrian signs placed on the Hill to draw attention to this area. Peeker Heffernan explained Stoney Hill is a State Highway and we would need to get permission from the State to do anything in this area. Peeker Heffernan, Randy Snelling of

VTrans, Road Foreman Peter Bouvier, Naomi Drummond and Bill Bryant will meet on Stoney Hill tomorrow morning at 8:15 am to look at their options. The Selectboard thanked Naomi for her ideas. Bill said the South Street Bridge has been removed and is currently sitting on Town land on the North side of the river. He had a conversation with some residents living in that area in regards to transportation to residents without vehicles. ACTR does have a bus stop near the Bristol Family Center where they make regular stops and Bill has contacted them to request they adjust their route, however at this time their schedule is set.

5. Discussion of the proposal from David Brynn for updating the Lincoln Waterworks property forest management plan. In addition to being wise stewardship, the plan update is needed to maintain Bristol's current use tax status in Bristol. Bill has reviewed the proposal and feels it is thorough. Joel Bouvier moved to accept David Brynn's proposal to update the forest management plan for the Lincoln Waterworks property at an amount not to exceed \$925. Peeker Heffernan seconded. So voted.

6. Discussion of Sharon Fraser's request to bury utility lines at her 592 Upper Meehan Road property. Peeker Heffernan moved to approve this request in accordance with the Town's policy and general conditions. Brian Fox seconded. So voted.

7. Joel Bouvier moved to renew the \$30,000 water system improvement note with People's Bank at an interest rate of 2.35%, with an annual principal payment of \$15,000. Brian Fox seconded. So voted. Brian Fox moved to authorize a \$150,000 line of credit for the Town's portion of the South Street Bridge costs, from People's Bank at an interest rate of 1.60%. Peeker Heffernan seconded. So voted. Peeker Heffernan moved to authorize a \$35,000 loan for a five year term at 2.95% with the National Bank of Middlebury per voter approval at the March 2013 Town Meeting, to pay for a lift and other improvements at Howden Hall. Brian Fox seconded. It was noted that People's Bank quoted a 2.5% interest rate, but National Bank of Middlebury had previously donated \$25,000 to the Howden Hall project. So voted. (Joel Bouvier recused himself as he is an employee of the National Bank of Middlebury).

8. The Selectboard signed an accounts payable warrant of \$102,243.92.

9. Brian Fox moved to approve the minutes of September 16, 2013 with one correction. Peeker Heffernan seconded. So voted.

10. Brian Fox moved to pay Therese Kirby for 5.5 hours of overtime incurred on Saturday, September 14 and Sunday, September 15 for assisting with the septic back-up at the Town Offices. Peeker Heffernan seconded. So voted. Joel Bouvier moved to hire Attorney Kevin Brennan to handle the delinquent tax sale for fiscal year 2012/2013. Peeker Heffernan seconded. So voted

11. Selectboard Roundtable: Joel Bouvier wanted to know if the South Street Bridge will have lights on it and Peeker Heffernan said no. Joel noticed that access to Sycamore Park was limited on Saturday morning. Bill Bryant said Sycamore Park is effectively closed at this point until the temporary detour is in place. He said the contractor (J.A. McDonald) is hoping to have the temporary bridge installed by early November and the traffic lights removed. They are also hoping by the end of the 2014 construction season to have residents driving on the new bridge. Brian Fox wanted to know if there are updated numbers on water flows since the leak at Thad's Automotive has been repaired. Bill said he doesn't believe the repair is completed yet. The electric bill for running the water pumps has dropped

approximately \$2,000 in a month's time since the water line break on West Street was repaired. Lance also finished listening to the galvanized water lines and does not feel there are any problem issues at his time. Joel said he would like to know where Road Foreman Peter Bouvier plans to pave in the village next year, if at all. Then we could co-ordinate with homeowners if they have galvanized lines that should be replaced. Peeker suggested we at least come off the main line with copper so if someone needs to connect later, they will not disturb the pavement. Peeker was thinking about the hydropower line discussed a few years ago and wondered if it should be on the list Bill compiled of pending issues. Bill Bryant and Therese Kirby remembered the hydro line being looked into and found it would not be feasible. Alan Huizenga may have a better recollection.

12. Town Administrator's Report: Peeker Heffernan moved to waive the local bid process in favor of the State's bid process and to approve a \$48,000 purchase order to American Rock Salt for the 2013/2014 budget year for road salt. Brian Fox seconded. So voted. The Community Development Block Grant Program, that John Elder and Adam Lougee have been writing, has expressed concerns with our application for money to develop a master plan for Stoney Hill. We need to demonstrate a significant low to moderate income benefit and have a business that is waiting to go into that location. Carol Wells of Bristol Downtown Community Partnership (BDPC) is asking for Selectboard approval for a 5K Halloween Hustle. Joel Bouvier moved to allow BDPC to hold the event as long as a proof of insurance is provided to the Town. Peeker Heffernan seconded. So voted. Brian Fox moved to accept Maple Leaf Carpet and Tile Cleanings proposal for \$1,985 to clean the floors in Holley Hall. Peeker Heffernan seconded. So voted. Bill is working with Anita Carter and David White, the probate court appointed advocate, in order to facilitate the sale of the Upper Notch Road property to pay for the expenses of the estate; including property taxes. The Town owns an acre +/- that abuts the Carter piece and Bill is thinking the Town may want to sell this piece of property. He is not sure the Selectboard needs to ask for voter approval at Town Meeting, but will let them know at a future meeting. Peter Bouvier and Bill Bryant worked together to acquire a grant requiring \$2,000 of in kind work and a \$5,000 match from the Capital Road Fund to help pay for the work on the Hewitt Road Bridge. During the recent maintenance of the bridge, it was found bearings need to be greased at a cost of \$6,850. Peter received a quote from Vermont Protective Coatings to do the work. Joel Bouvier moved to approve the \$6,850 bid from Vermont Protective Coatings. Brian Fox seconded. So voted. Ted Desmond is an alternate to the Zoning Board of Adjustment and Bob Stetson resigned his seat on the ZBA, as he is no longer a Bristol resident. Peeker Heffernan move to appoint Ted Desmond to the vacant seat. Joel Bouvier seconded. So voted. This will create a vacancy of the alternate seat to the ZBA, so if anyone is interested in serving, please call the office.

13. Joel Bouvier moved to go into executive session to discuss 1 personnel matter involving the appointment, employment or evaluation of public officers or employees where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Peeker Heffernan seconded. So voted. The Selectboard met in executive session from 8:55 pm to 9:30 pm.

Brian Fox moved to offer the position of Hub Assistant to Claire Littlefield at the rate of \$11.00 per hour for thirty hours per week as of October 1, 2013, and to be eligible for pro-rate health insurance benefits as of January 1, 2014. Peeker Heffernan seconded. So voted. (3 in favor 1 opposed – Joel Bouvier)

Darla Senecal explained a grant application for playground equipment on the Town Green. The request is for \$15,000 from Kaboom by Uniplay. Peeker Heffernan moved to approve the submission of the grant application. Brian Fox seconded. So voted. The meeting adjourned at 9:50 pm.

Respectfully Submitted,
Therese Kirby, Clerk