

## Selectboard Meeting

August 12, 2013

Selectboard Attendance: Brian Fox, Alan Huizenga, John "Peeker" Heffernan and Joel Bouvier. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Joanna Etko, Jim Quaglino, Slim Pickens and Xian Chang Waren reporting for the Addison Independent.

1. Bill Bryant opened the meeting as Chair Sharon Compagna was not present. Peeker Heffernan moved to appoint Joel Bouvier as temporary Chair. Alan Huizenga seconded. So voted. Joel Bouvier called the meeting to order at 7:00 pm. Slim Pickens was here to ask the Selectboard if they would be willing to increase his sewer capacity from 100 to 240 gallons per day. The Selectboard told him to fill out an application and submit it with his check to Town Administrator Bill Bryant and they will put it on a future Selectboard agenda. The application fee will be \$700, half due with the application and half due when approved.
2. Discussion of the bids for the new sidewalk tractor. Road Foreman Peter Bouvier recommended the Selectboard accept the bid of Essex Equipment for the Kubota B3350 for \$30,700 without the v-plow or brush hog attachment. Brian Fox moved to accept the Road Foreman's recommendation. Peeker Heffernan seconded. So voted.
3. Discussion of the award of the contract for the Town Green project engineering services. Bill Bryant recommended tabling this agenda item as Adam Lougee of ACRPC has been away.
4. Discussion of the Fire Facility Committee's inquiry to see if the Selectboard is interested in keeping the Town garage and landfill properties located on Pine Street, on the possible site list for the proposed fire station. Peeker Heffernan feels the site on Pine Street should be removed from the list as there is not enough acreage and you are further into a neighborhood setting. Brian Fox moved to remove the Town's property on Pine Street from the list of proposed locations for a fire facility. Alan Huizenga seconded. So voted.
5. Discussion of Bill Sayre's request for grading assistance on the class 4 LaFrance Road. Road Foreman Peter Bouvier said currently the Road Crew is quite busy and stated it would only be worth moving the grader if Bill Sayre brings in the appropriate amount of gravel. Peeker Heffernan would like to see Bill Sayre co-ordinate the effort with Peter Bouvier, so when the road crew is grading the Upper Notch Road they could grade LaFrance Road too. Alan Huizenga moved to authorize the Town to provide a member of the Road Crew and equipment to grade LaFrance Road, if Bill Sayre has at least 12 loads of gravel hauled in and he handles the brush and tree trimming. Peeker Heffernan seconded. So voted.
6. Bill Bryant asked the Selectboard to table the Artist-In-Residence contract and studio lease for the pottery studio until a future Selectboard meeting as he was waiting for information from landlord Aaron Thomas and Recreation Director Darla Senecal.

7. Discussion of water rates. Bill Bryant noted in April 2013 there was discussion of the possibility of increasing water rates. The Selectboard had decided to hold off until a major leak was located. A major leak was located and repaired on West Street. The Selectboard understands there will be future infrastructure issues due to the age of the system. Brian Fox wanted to know in comparison to other communities what our rates are like. Bill said our rates are at the lower end of the range. Discussion of current debt for the Water Department. Bill said it is over 1 million dollars. Alan Huizenga knows Bristol water users are lucky because our water does not need to be treated and that is expensive. He would like to continue to pass along reasonable rates to residents of the water district. Alan Huizenga moved to have Therese Kirby, Bill Bryant and himself meet to discuss increasing the water rate by 4%, after taking into consideration the debt service, and to bring a proposed rate to a future Selectboard meeting. Peeker Heffernan seconded. So voted. Peeker Heffernan wanted to know what the incentive is for residents to repair a leaking service line. Bill Bryant said the ordinance states the Town can require water users to repair their service lines. The incentive to the users would be the notion that when leaking service lines are repaired, the cost to run the system goes down and those savings directly affect the water rates. Bill suggested the Selectboard draft an amendment to the ordinance regarding the maintenance of service lines and what materials they would allow. There was also a discussion of the bid process for repairing service lines and of notifying users with a leaking service line and if the Selectboard would implement a timeline Alan would like S.O.S. to have all galvanized service lines listened to for leak detection by September 23, 2013. Bill will notify them.

8. The Selectboard approved an accounts payable warrant of \$89,756.38.

9. The approval of the minutes of 7/29/13 was tabled until the next meeting. Peeker Heffernan moved to authorize the Road Crew to pave the Lower Notch Road up to Evergreen Drive. Brian Fox seconded. So voted.

10. Clerk/Treasurer: Peeker Heffernan moved to authorize the Treasurer's Office to process payroll each week with the Selectboard signing payroll warrants at the end of each month. Brian Fox seconded. So voted. Brian Fox moved to authorize the Treasurer to borrow \$135,000 from the Reappraisal fund and \$65,000 from the Water Building fund, to be repaid after the November 5, 2013 tax collection with interest to be paid at current certificate of deposit rate. Alan Huizenga seconded. So voted.

11. Selectboard Roundtable: Alan Huizenga said the road to the reservoir needs some work done this year and should be maintained every year. Bill Bryant will speak with Peter Bouvier about scheduling the work. Alan has one issue for executive session. Joel Bouvier noted a tree was down near the picnic area across from John Emilo on Route 116 and the wheels from the coach are going to Pennsylvania for repair.

12. Town Administrator's Report: Bill Bryant reported on the following topics: there will be a preconstruction meeting on the Route 116 Stoplight Bridge on Wednesday in Colchester, GMP will be updating the street lights to LED starting soon, ACRPC is reviewing our Town Plan and they will be holding a public hearing on Tuesday, August 20 at 7:10 pm here at Holley Hall, Shakespeare on the park this Thursday, Friday and Saturday and the fountain will be shut off for those days, sidewalk seating and

other impediments on Main Street, KAS updated the landfill closure fund costs to 1.4 million dollars during their every three year engineering update, license agreement with CTI Towers has been signed, the lease at Bristol Works has not yet been signed, South Street bridge signs have been vandalized/stolen, September meetings will be the 16<sup>th</sup> and 23<sup>rd</sup>, tax appeal with the State Appraiser will be August 27 for the Joe Piasecki property and he has five executive session issues.

13. Alan Huizenga moved to go into executive session to discuss 4 personnel matters involving the appointment, employment or evaluation of public officers or employees, 1 real estate negotiation (Bristol Works/BPD lease agreement) and 1 revolving loan fund issue involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Brian Fox seconded. So voted. The Selectboard met in executive session from 8:07pm to 9:20 pm. The following motions were made after executive session:

Peeker Heffernan moved to clarify the Revolving Loan Fund loan to Bristol Works, LLC for the new police facility for \$250,000 will be for a term of ten years with interest as follows: year one=0%, year two=.5%, year three=1.0%, year four=1.25%, year five= 1.5%, year six= 1.75%, year seven= 2.0%, year eight= 2.25%, year nine= 2.5% and year 10= 2.75%. Brian Fox seconded. So voted.

Brian Fox moved to approve retention of AmeriCorps volunteer Claire Littlefield at the Hub Teen Center for a second year. Alan Huizenga seconded. So voted.

Alan Huizenga moved to approve an hourly rate of pay for Jim Lockridge at the Hub Teen Center at \$17.50 per hour on a part-time temporary basis during the transition to hiring his replacement as Director; this rate is effective beginning August 9, 2013. Peeker Heffernan seconded. So voted.

The Selectboard meeting adjourned at 9:25 pm.

Respectfully Submitted,  
Therese Kirby