

Planning Commission
Meeting Minutes
May 7, 2013

Board Members Present: Chico Martin, Kris Perlee, Katie Raycroft-Meyer, Ken Weston, Sue Kavanagh, Willow Wheelock, Bill Sayre, Skimmer Hellier, John Elder.

Other Present: Eric Forand (Zoning Administrator), Adam Lougee (ACRPC), Mary Arbuckle (NEAT tv)

Public:

Chico called the meeting to order at 7:04pm.

1. The Board discussed recommendation from DRC in regards to permit application 13-19. DRC recommend approval of permit 13-19 from the Town to renovate the Coach House, including switching roofing material from shingles to standing seam and replacing siding. Willow made a motion to accept recommendation from DRC to approve permit 13-19, seconded by Sue. All were in favor (9-0)
2. Ken made a motion to approve the meeting minutes as amended from the April 16th 2013 meeting, seconded by Kris. All were in favor (9-0).
3. The Board discussed making copies of the final draft of the Town Plan. Sue reported that she wanted to make 100 copies to distribute and the monies for copies would come from Zoning budget.
4. John reported on commercial development possibilities for the Stoney Hill property. John discussed a grant request letter that he would like to submit to Select Board. The Board discussed the letter and recommended the following changes; attach Select Board report, attach maps from Lincoln Applied Geology and update the letter to include new information that was presented since its drafting. Sue made a motion to authorize John to submit letter, with recommended changes, to Select Board to request grant money to conduct a study of Stoney Hill property, seconded by Katie. All in favor (9-0).
5. The Board discussed Site Plan Review in the Village Planning Area. The Board recommended the following changes;
 - i. RC-1- Home Occupation and Accessory Use will have Site Plan Review.
 - ii. C-1- Home Occupation and Accessory Use will have Site Plan Review.
 - iii. Mun 10 – Community Facility and Education Facility will have Site Plan Review.

- iv. ROC- Home Occupation and Accessory Use will have Site Plan Review.
- v. HDR- Home Occupation and Accessory Use will have Site Plan Review.
- vi. LDR- Home Occupation and Accessory Use will have Site Plan Review.
- vii. NC- Home Occupation, Community Facility and Accessory Use will have Site Plan Review.
- viii. BC – All permitted use will have Site Plan Review
- ix. Mix- Home Occupation, Nursery and Accessory Use will have Site Plan Review.
- x. REC – Recreation Facility will have Site Plan Review.

Kris made a motion to adjourn the meeting, seconded by Sue. All were in favor (9-0).

Meeting Adjourned 8:30PM