

Planning Commission  
Meeting Minutes  
March 19, 2013

Board Members Present: Chico Martin, Kris Perlee, Katie Raycroft-Meyer, Ken Weston, Sue Kavanagh, Skimmer Hellier, Willow Wheelock

Other Present: Mary Arbuckle (NEAT TV), Eric Forand (Zoning Administrator), Adam Lougee (ACRPC),

Public: Mary and Scott Purinton, Jason Barnard

Chico called the meeting to order at 7:08 pm.

Kris made a motion to approve the February 5, 2013 minutes, seconded by Katie. Ken made a motion to approve minutes as amended, Seconded by Sue, all were in favor (7-0).

1. Kris, Katie and Sue submitted a report on Permit 13-02SD, the Purinton PRD on Purinton Road. The sub-committee made the recommendation that the Commission approve the permit as it was presented. Chico made a motion to accept Permit 13-02SD as submitted and pass permit to Zoning Administrator, seconded by Sue. All in favor (6-0, Ken recused himself due to a conflict of interest). The public hearing for this PRD is scheduled for April 2<sup>nd</sup>, 2013.
2. The Commission discussed scheduling additional meetings in April and May. Additional meeting dates were added to the schedule for April, 2<sup>nd</sup> and May 7<sup>th</sup>. These meetings were added to handle the possible increase in PRD applications.
3. The Commission discussed the annual organizational meeting set for April 16<sup>th</sup>. The only agenda item is a proposed change to the attendance expectation for Commission members. The new expectation will be that members only miss 3 meetings a year, and if a member misses two, they will have to meet with the Chairperson and another member.
4. The Commission discussed what role it should have in the planning for the potential new fire station. The Commission decided that Sue and Ken would meet with Bill Bryant before the next Planning Commission meeting to discuss the PC's role in the planning process for the new fire station.
5. Ken submitted a report on Site Plan Reviews. The Commission discussed that certain approved uses should require a site plan review in the new zoning bylaws. The Commission discussed that the PC should have oversight of site plan reviews. A motion will be made at next PC meeting to implement site plan review in the Village Planning Area for certain currently permitted uses.

6. The Commission discussed a draft grant request letter submitted by Chico on John's behalf. The letter was to request a grant of \$30,000 with the town paying an additional \$10,000 to study the Stoney Hill Property. Changes were made to the letter in regards to the geographical area that was to be studied. The core area remains the Stoney Hill property but the New Haven gravel pit has been removed and land East and South of the Stoney Hill property has been added.

Willow made a motion to have John submit the letter to Select Board and to have John facilitate the application process, seconded by Sue. All in favor (7-0).

7. Chico gave the floor to Adam to discuss Commercial zones in the Rural/ Agricultural planning area. The Board discussed Objectives and Guidelines paragraph for Commercial Zone.

Willow made a motion to adjourn the meeting, seconded by Sue. All were in favor (7-0).

Meeting Adjourned 9:30pm