

## Selectboard Meeting

April 8, 2013

Selectboard Members Present: Chair Sharon Compagna, Alan Huizenga, Brian Fox, Joel Bouvier and John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Mary Arbuckle, Peter D. Ryan, Jim Quaglino, Norm Smith, Dr. David Henderson, Bruce Duncan, Sergeant Randy Crowe, Bob Bernstein, Theresa Gile, Amy Prior, Sue Kavanagh and Chico Martin.

1. Sharon Compagna called the meeting to order at 7:00 pm. Norm Smith from Otter Creek Natural Resources Conservation District was here regarding their proposal for an engineering study for future closure of the Town's gravel pit off from Stoney Hill Road. Norm assumed the Town wanted a survey of the site showing removable quantities of material and how they should proceed from here. On his way to the meeting he wondered if in fact they are looking for something else. Alan Huizenga wanted to know at the end of the project, what the Town would get for \$5,000, and what the Conservation Commission is thinking about the project. Norm read from the letter he received from the Conservation Commission and what they are looking for in regards to slopes for reclamation. Norm said if an area was vegetated and stable he feels it should be left alone. Alan would like to see an estimate for the cost per linear foot, and share it with the abutters, so they could understand the cost to reclaim. He also noted the other owners had a steeper slope than the Town of Bristol and Norm agreed. Alan would also like to see cost comparisons of having the area filled 3 to 1 versus an engineering control with products currently on the market. Joel Bouvier wanted to know the cost if the slope was done to the minimum standard of 2 to 1. Discussion. Norm is willing to prepare a cost comparison. Alan wanted to know where the money would come from to pay for the study. Bill Bryant said the capital road fund. Alan said his personal opinion is he not to spend money to study a bank that he did not feel is currently unstable, when the money could be put towards our roads. Peeker Heffernan has spoken with the Town of New Haven and they plan to remove as much gravel as they can out of their pit. He knows the pit is grandfathered, but wonders when the State would step in and determine how much gravel owners can remove. Alan was surprised VTrans had not spoken to New Haven yet. Norm suggested the Town call VTrans and find out their views of the project. Peeker agrees with Alan, and at this point feels no need to continue with funding a study. The other owners, New Haven, Ferrisburgh and Kilbourne's currently operate at a steeper slope than we do and Road Foreman Peter Bouvier is currently not taking gravel off the face of the slope. Sharon Compagna would like to see the Conservation Commission and Planning Commission weigh in on this issue. The Selectboard thanked Norm for his time.

2. Bruce Duncan was here to speak to the Selectboard regarding his thoughts on the public engagement process. His definition of community engagement is people coming to public meetings, how informed people are and how they respond to decisions the Selectboard make. He has been in Bristol for thirty years and has seen some change in how people respond to each other

and is concerned about civility. He feels people can disagree without being disagreeable. Alan Huizenga wanted Bruce to tell the Selectboard about his background. Bruce spoke about grass roots campaigns he was involved with as well as his history as an educator and community organizer. Bruce shared some information via handouts and his thoughts on creating a positive environment, increasing decision making opportunities for the public and looking for ways to partner with other trusted organizations. The Selectboard thanked Bruce for his time and he thanked them for theirs.

3. Candidates for town officer appointments: David Henderson was here regarding his desire to stay on the Conservation Commission. They will be having a celebration on Saturday, June 8 at the handicap fishing access at Eagle Park, with more details on that event to come. Sharon Compagna thanked him for continuing to be Health Officer. The Selectboard thanked David for this time. Bob Bernstein would like to be appointed to the Police Advisory Committee; however he would not like to compete with standing members if they wish to be reappointed. The Selectboard thanked Bob for his time. Theresa Gile was here regarding her desire to be reappointment to the Revolving Loan Fund Committee. She has a banking background and now a real estate appraisal knowledge that she feels is useful to the Committee. She likes being able to give back to the Town and this is a way to do it. The Selectboard thanked Theresa for her time. Amy Prior was here regarding her interest in being appointed to the Revolving Loan Fund. She works at the National Bank of Middlebury and would like to volunteer some time to the Town. The Selectboard thanked her for her time and interest. Sue Kavanagh was here regarding her interest in being reappointed to the Planning Commission. She just finished her first three year term and she appreciates the time it takes to understand all of the issues surrounding the town plan and zoning. She would like the chance to stay on and continue her service. Peeker Heffernan wanted to know if the diversity of the board is working. She feels it does. Brian Fox wanted to know if she felt the board was too large. She said no, it gives them diversity and different levels of planning knowledge. The Selectboard thanked her for her time and desire to continue. Chico Martin was here regarding his desire to continue on the Planning Commission and Addison County Regional Planning Commission. Chico is currently the Chair of the Planning Commission. Chico feels his service to ACRPC helps Bristol, as it makes him aware of what is going on in other communities. He agrees with Sue and believes the Planning Commission has developed as a body. They also adopted policies and procedures so every member is aware of the way the board operates. Peeker wanted to know why he wanted to continue. Chico would like to see the zoning bylaws passed and see the planning process continue. Joel Bouvier wanted to know how Chico feels an incident at the beginning of his tenure has shaped him as a Chair. Chico said it made him think about the role of the Chair and planning on a broader sense and how it affects everyone. He is proud that the Planning Commission works together and they are more cohesive as a group. The Selectboard thanked Chico for his time.

4. Sergeant Randy Crowe was here looking for Selectboard approval of two Governor's Highway Safety grant applications. This money is to be used for DUI patrols. In 2010 the Bristol

Police Department (BPD) had 6 DUI arrests, in 2011 they had 1 DUI arrest and in 2012 they had 9 DUI arrests. They have also had pedestrian issues and an increase in personal crashes. The grants will allow them to focus on speeding violations, pedestrian crosswalk enforcement (ticketing drivers for not stopping while pedestrians are in the crosswalk) and DUI patrols. The grant requires 100 hours a year for DUI and 100 hours a year for crosswalk enforcement. The grant periods will run September to September. Joel Bouvier moved to authorize the submission of both grant applications with Randy Crowe to be the grant administrator. Peeker Heffernan seconded. Randy will also need signatures from Bill Bryant and Therese Kirby. So voted.

5. Discussion of town officer appointments:

- ❖ Alan Huizenga moved to reappoint Chico Martin, Sue Kavanagh and John Elder to the Planning Commission for three year terms. Brian Fox seconded. So voted.
- ❖ Joel Bouvier moved to reappoint Peter Grant, Kevin Brown and Ron Kowalski (alternate) to the Zoning Board of Adjustment for three year terms. Alan Huizenga seconded. So voted.
- ❖ Brian Fox moved to reappoint Nathan Bouvier and David Henderson for four year terms to the Conservation Commission. Alan Huizenga seconded. So voted.
- ❖ Brian Fox moved to appoint Matthew Ham Ellis and to reappoint Bonita Bedard and Ron LaRose to the Design Review Commission for two year terms. Alan Huizenga seconded. So voted.
- ❖ Alan Huizenga moved to reappoint Brendan Gallivan and Dave Cobb for two year terms, to appoint Richard Butz and Mike Corey for two year terms and Matthew Mancini for a one year term to the Energy Committee. Peeker Heffernan seconded. So voted.
- ❖ Alan Huizenga moved to reappoint Theresa Gile, Bill Sayre and Kelly Laliberte to three year terms on the Revolving Loan Fund Committee. Peeker Heffernan seconded. So voted (Joel was not present for the vote.) Sharon Compagna will continue as ex-officio member of the committee.
- ❖ Peeker Heffernan and Road Foreman Peter Bouvier will continue on the Equipment Committee as ex-officio members. Joel Bouvier moved to reappoint Merle Knight to a two year term on the Equipment Committee. Alan Huizenga seconded. So voted.
- ❖ Peeker Heffernan moved to reappoint Janet Crossman and George Smith to a two year term on the Police Advisory Committee. Alan Huizenga seconded. So voted. Joel will continue as ex-officio member of the committee.
- ❖ Alan Huizenga moved to reappoint George Smith, Joel Bouvier and Merle Knight to one year terms on the Solid Waste Committee. Peeker Heffernan seconded. So voted.
- ❖ Alan Huizenga moved to reappoint David Sharpe, Peter D. Ryan and Joel Bouvier as fence viewers for one year. Peeker Heffernan seconded. So voted.
- ❖ Alan Huizenga moved to reappoint Bill Sayre, Chico Martin, Peter Grant and Chris Lathrop (alternate) to a one year term on the Addison County Regional Planning Commission. Peeker Heffernan seconded. So voted.

- ❖ Peeker Heffernan moved to reappoint Kevin Gibbs and Cale Pelland as Poundkeeper for another year. Brain Fox seconded. So voted.
- ❖ Joel Bouvier moved to reappoint Cale Pelland as Dog Warden for one year, Ken Johnson as Inspector of Wood & Lumber and Inspector of Weights of Coal, the Conservation Commission as Green-Up Day coordinators, Naomi Drummond to Addison County Transit Resources, Brendan Gallivan as Energy Coordinator, and Bill Bryant as both Emergency Management Coordinator and Town Service Officer. Alan Huizenga seconded. So voted.
- ❖ The Selectboard will vote on tree warden at the next meeting.

6. Discussion regarding project management for the Prince Lane project. Bill Bryant would like the Selectboard to hire Carol Wells as project manager to handle the administrative side of the project and she would be paid out of the grant money. Tom Barden will continue as project manager covering technical review, construction oversight and cost estimating and is doing a nice job. Bill feels without this hire, the project is probably not going to happen this year. Joel Bouvier moved to hire Carol Wells as project administrator at a rate of \$37 per hour for up to 100 hours. Alan Huizenga seconded. So voted.

7. Discussion of the draft itinerary for the Tuesday, April 16, 2013 annual road trip, scheduled to begin at 3:15 pm.

8. The Selectboard signed an accounts payable warrant of \$210,800.64 and signed liquor/tobacco licenses for Cubber's and the Bristol Country Store.

9. Alan Huizenga moved to approve the minutes of March 11, 2013. Peeker Heffernan seconded. So voted with Sharon Compagna abstaining as she was not present at the meeting. Joel Bouvier moved to approve the minutes of March 25, 2013. Peeker Heffernan seconded. So voted with Alan Huizenga and Sharon Compagna abstaining as they were not present at the meeting.

10. Selectboard Roundtable: Joel Bouvier said the request for proposals for work to be done on the coach house was sent out and they will be back next week. Sharon Compagna wanted to know how the crossing barrel is working at Saint Ambrose and Joel said it is working well.

11. Town Administrator's Report: Bill Bryant reported on the following issues: the Dave and Sue Folino versus Jason and Jodi Lathrop zoning appeal is now in Environmental Court and they are entering mediation, the Town has offered to pay their third and has no reason to interfere as the parties work it out. Bill said the Town filed with the Public Service Board and entered our intervenor status as pro se regarding the Vermont Gas project. Joe McLean is representing the Monkton Central School in an action involving Vermont Gas and wanted to let the Town know. He does not feel he has any conflict of interest representing the Town of Bristol in other matters, but wanted to disclose the information. Alan Huizenga moved to acknowledge the possibility of a conflict may exist but at this time the Selectboard does not deem it as a concern. Peeker Heffernan seconded. So voted. Bill has been approached by three or four property owners with property that may be of interest for the proposed fire facility. Saturday, April 20, 2013 from nine to noon the

Selectboard will host the first community forum regarding the proposed fire facility at the American Legion, with the second meeting scheduled to be held on Saturday, May 4, 2013 from nine to noon, also at the American Legion. If there is anyone interested in joining the fire facility committee, they should contact Bill. BDCP Chair Shawn Oxford would like Selectboard permission to close Main Street on Saturday, June 1, 2013 from 2pm to 9 pm for Pocock Rocks. Peeker would like Bill to get more information from Shawn and they will decide on the April 16, 2013 road trip. The Public Service Board notified the Town that Gerry and Katie Reilley are installing a pole mounted solar system on their property. Bill and Joel will work on getting a cover built over the mini split compressors. Bristol Recreation Club will be mowing their own lawns so the Town needs to mow the riding ring. Bill received a quote from Paul Davis of Scenic Valley Landscaping for \$20 per mow and Bill accepted that quote. Bill notified Dave and Sheila Henderson that the Police will be moving in six months and the lease will be ending. ACRPC placed traffic counter on Notch Road and on Hardscrabble Road in front of the Red Cedar School. VTrans is proposing doing a traffic study on River Road, due to it being a high accident area.

12. Alan Huizenga moved to go into executive session to discuss two personnel matters involving the appointment or evaluation of public officers or employees involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Joel Bouvier seconded. So voted. The Selectboard met in executive session from 9:40 pm to 10:10 pm. No motions were made.

Respectfully Submitted,

Therese Kirby, Clerk