

Selectboard Members Present: Chair John "Peeker" Heffernan, Joel Bouvier, Sharon Compagna, Alan Huizenga and Carol Wells. Others Present: Town Clerk Therese Kirby, filmed for Neat TV by Mary Arbuckle and Jim Quaglino. Town Administrator Bill Bryant was present via a conference call.

1. Peeker Heffernan called the meeting to order at 7:00 pm. Sharon Compagna moved to approve the minutes of January 17, 2013 and January 21, 2013. Joel Bouvier asked to make a change from "he" to "Peeker Heffernan" in paragraph four of the January 21, 2013 minutes. So voted. Alan Huizenga abstained as he was not present for the January 21, 2013 meeting.
2. Discussion of the proposed fiscal year 2013-2014 Water District budget. Carol Wells wanted to know why the postage line item was so high. Bill Bryant explained the line includes four billing cycles, mailing the Consumer confidence Report and delinquent billing cycles. Joel Bouvier wanted to know where the expense for replacing the High Street water line would come from. Bill said the water capital fund. Bill also discussed the proposed 10% increase in water rates. Water rates have not been increased in over 10 years. Joel Bouvier moved to approve the proposed fiscal year 2013-2014 budget as presented at \$259,200. Carol Wells seconded. So voted. Discussion of the proposed fiscal year 2013-2014 Sewer District budget. This budget represents immediately enforcing the May 2011 rate increase passed by the Selectboard in their capacity as Sewer Commissioners. Bill and Therese Kirby have discussed waiting for two billing cycles to see how user fees are affected by implementing the previous rate increase, before proposing a percentage of another rate increase that may be needed to cover the proposed expenditures. Sharon Compagna moved to approve the proposed fiscal year 2013-2014 budget as presented at \$33,800. Alan Huizenga seconded. So voted. Bill Bryant discussed the way he would like to handle future capital reserve fund transfers at June 30 for both the water and sewer funds. He would like to keep 5% as an undesignated fund balance and move any balance in excess of that 5% into the capital reserve funds. He would also like to combine the water capital building reserve fund and the water capital equipment reserve fund into one water capital reserve fund. The Selectboard agreed with Bill's idea. Discussion of ways to locate leaks and decrease pumping costs in regards to the water department.
3. General fund budget work session. Sharon Compagna moved to adopt the proposed fiscal year 2013-2014 budget (including: highway department, general fund, recreation department and voted appropriations) as presented at \$1,737,277 an increase of 1.1%. Carol Wells seconded. So voted.
4. Sharon Compagna moved to approve the warning for the Special Town Meeting on Tuesday, March 5, 2013 for a \$375,000 general obligation bond for the purpose of financing the purchase of a property at 2 Garfield Street and for expenses related to design of improvements for the Bristol Fire Department property located at 32 North Street. Alan Huizenga seconded. So voted.

Carol Wells moved to approve the warning for the Bristol Police Department Special Service District Meeting for Tuesday, March 5, 2013 for a proposed 2013-2014 fiscal year budget in the amount

of \$362,000 with the amount of \$323,100 to be raised by taxes and to ask for voter approval to use up to \$30,000 from the District's June 30, 2012 undesignated fund balance for expenses related to the relocation of the Police Department including but not limited to communication and security equipment. Sharon Compagna seconded. So voted.

Sharon Compagna moved to approve the warning for the Town of Bristol's Annual Town meeting for Monday, March 4, 2013 with voting by Australian ballot on Tuesday, March 5, 2013. Alan Huizenga seconded. So voted.

5. The Selectboard signed a liquor and tobacco license for Rite Aid.

6. Selectboard Roundtable: Sharon Compagna wanted to remind residents the tower light is on, so the winter parking ban is in effect.

7. Sharon Compagna moved to go into executive session to discuss 1 real estate negotiation involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Alan Huizenga seconded. So voted. The Selectboard met in executive session from 7:33 pm to 7:55 pm. No motions were made.

Respectfully Submitted,
Therese Kirby
Clerk