

Bristol Selectboard Meeting

May 7, 2012

Selectboard Attendance: Chair John “Peeker” Heffernan, Alan Huizenga, Sharon Compagna, Joel Bouvier and Carol Wells. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle. Also attended by: Robin Scheu, Terry McKnight, Kristen Underwood and Jim Quaglino.

1. Peeker Heffernan called the meeting to order at 7:00 pm. Robin Scheu, Executive Director of the Addison County Economic Development Corporation (ACEDC) was here to update the Selectboard on their mission and inform them about current opportunities available to small business owners. ACDEC has been approved for a third revolving loan fund from the USDA and they finance loans up to 40% of a \$100,000 project. Robin spoke regarding Vermont Gas, the Addison County Development Cabinet, Front Porch Forum, said they were awarded a USDA Rural Development Grant for customized support for four existing businesses (one is in Bristol) and they were awarded money from the State of Vermont to take on five more businesses for customized support. She gave the Selectboard a brief overview of how ACEDC works. The Selectboard thanked Robin for her time.

2. Public Forum: The Police Advisory Board Chair, Jim Quaglino, would like the Selectboard to reappoint Janet Crossman. Carol Wells moved to reappoint Janet Crossman to the Police Advisory Board for a term of one year. Joel Bouvier seconded. So voted.

3. Bill Bryant updated the Selectboard on planning for future improvements and the expansion of fire facilities. The Selectboard and Fire Department are currently focused on reviewing the feasibility of undertaking such a project at the historic North Street site. Such a project would require additional land, and abutters have been contacted about their willingness to have their properties considered. The current focus is on the lot to the south of the firehouse, owned by Marjorie and Allen Bilson, on the corner of Garfield and North Streets. The Bilson’s have indicated they are willing to have their property considered and would sit down to negotiate regarding the property if the project moved forward in that direction. However, there is no commitment at this time and financial terms have not been explored. The Selectboard has given assurance this project will not utilize eminent domain to acquire property. In order to further assess the feasibility of a project on this combined site, the facility committee has sought architectural services for conceptual planning, including site plan and building elevations. The committee received four proposals and is recommending the firm of Vermont Integrated Architecture. Principals in the firm are Ashar Nelson and Andrea Murray. Sharon Compagna moved to hire Ashar Nelson and Andrea Murray of Vermont Integrated Architecture, as recommended by the committee for a fee of \$3,000 for the conceptual planning for improvements and expansion of the Fire Department facilities on North Street. Alan Huizenga seconded. Discussion. So voted with Joel Bouvier abstaining as he is on the Fire Department.

4. Discussion of a driveway access application for a subdivided lot of Osborne and Alfreda LaFrance off from Monkton Road. Alan Huizenga moved to approve the application per the stipulations requested by Road Foreman Peter Bouvier and drafted by Bill Bryant. Sharon Compagna seconded. So voted.

5. Discussion of a request by Kevin Harper of Bristol Works, LLC to remove a fire hydrant on Pine Street. This hydrant is 10 feet from the building that Porter Hospital is going into. Discussion of capping the line and removing the tee so it is no longer live per Alan Huizenga and Peeker Heffernan's recommendation. The expense will be the responsibility of Kevin Harper since it is on private property. Bill will send Kevin a letter outlining his options and responsibilities. Alan Huizenga moved to inform Bristol Works the Town does not object to the removal of the hydrant. Joel Bouvier seconded. So voted.

6. Discussion regarding the status of winter maintenance of a private driveway on East Street. Bill Bryant said this private driveway has been unofficially referred to as "Gardner Lane". The Town of Bristol receives no state aide for the maintenance of this private drive. Carol Wells moved to discontinue winter and other maintenance of the private drive off from East Street also known as Gardner Lane. Sharon Compagna seconded. So voted.

7. Alan Huizenga moved to sign the mortgage discharges of loans from the Town of Bristol's Revolving Loan fund to EPJ Properties and ASA LLC. Joel Bouvier seconded. So voted.

8. Sharon Compagna moved to reappoint Christine Whitcomb and Slim Pickens for two years to the Design Review Commission. Alan Huizenga seconded. So voted.

9. The Selectboard signed Mountain Greens Liquor License renewal and an accounts payable warrant of \$39,777.27. Therese Kirby discussed the repayment of our internal tax anticipation loan in the amount of \$388,000 to the various capital funds borrowed from. She also stated those accounts were paid \$2,473.69 in interest at a rate of .95%, the rate the Town is currently earning on a certificate of deposit. The Selectboard signed a warrant authorizing the payment of \$162,500 from the general fund into capital funds and a warrant for \$3,789 transferring landfill fees and water department rent to the correct proprietary funds.

10. Sharon Compagna moved to approve the minutes of April 19, 2012 and April 23, 2012 as printed. Carol Wells seconded. Alan Huizenga would like the line "there was general discussion of the plan" added to the minutes of April 23, 2012 in item 1. So voted. Alan Huizenga abstained from approval of the April 19 minutes and Joel Bouvier abstained from the minutes of April 23 as they were not present.

11. Selectboard Roundtable: Sharon Compagna feels the number of display items in front of Scentsations is making it difficult for strollers and wheelchairs to get through. Carol Wells will speak to the owners. Sharon is excited about the sidewalk bid this year. She and Bill looked at the sidewalk inventory and have decided to bid out 440' of

replacement on Liberty Street and 265' of new sidewalk on Liberty Street. If that does not use all of the money, there is sidewalk on North Street from Terasum to the Raycroft-Meyers that should be done. Joel Bouvier was happy to see the speed cart out this weekend. He would also like the Fire Department to provide a list to S.O.S. of hydrants needing to be replaced. Alan Huizenga noticed that sidewalks are being crushed by contractors coming in to do work on private residences and feels it is something we need to be aware of. Peeker Heffernan asked if the Road Foreman was aware that Kevin Irish is working in the right-of-way and dumping gravel in the right-of-way. Bill Bryant informed the Selectboard about his recent visit to Kevin Irish's property regarding a zoning permit. Kevin is agreeable to removing one of his upper curb cuts. Bill Bryant and Road Foreman Peter Bouvier will go look at the property. Joel will be applying for three more dry hydrant grants to fund repairs, to rehabilitate an existing pond and to install a dry hydrant. The grant requires no match and all expenses are 100% reimbursable.

12. Town Administrator's Report: Bill Bryant handed out S.O.S.'s monthly report, Bill Bryant and Joel Bouvier are working with a couple of contractors regarding the Howden Hall project, the Farmer's Market would now like to keep their signs up all summer and Bill told them he did not think the Selectboard would agree with that. The Selectboard said no, they were assured by the Farmer's Market earlier this spring they had someone to pick them up each week. Bill met with Eagle Scout Taylor Allred regarding Memorial Park and what sort of project he could make out of it. Taylor will speak to his advisor and contact Bill with a plan. The Conservation Commission and the Health Officer were getting complaints regarding the area near the Carpenters on Basin Street. During Green-Up Day, Addison and Jamie Weening cleaned the area and there is a huge area pile of metal and other debris the Road Crew will be picking up tomorrow. On May 21, 2012 the water, sewer and landfill budget hearings will be held. Bill presented the bridge inspection report to the Selectboard. They signed the paperwork acknowledging receipt.

13. Sharon Compagna moved to go into executive session regarding two personnel matters involving the appointment, employment, or evaluation of public officers or employees, one legal matter and two real estate negotiations involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Joel Bouvier seconded. So voted. Kristen Underwood will join the Selectboard for one issue. The Selectboard met in executive session from 8:50 pm to 10:05 pm. Not motions were made. The meeting adjourned at 10:06 pm.

Respectfully Submitted,
Therese Kirby
Clerk