

Bristol Selectboard Meeting

April 23, 2012

Selectboard Attendance: Chair John “Peeker” Heffernan, Alan Huizenga, Sharon Compagna and Carol Wells. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle and reported for the Addison Independent by Andrew Stein. Also attended by: Reed Prescott, Sue Kavanagh, Ken Weston, Kris Perlee, Chico Martin, Chief Kevin Gibbs, Wendy Carter and Dan Gebo.

1. Peeker Heffernan called the meeting to order at 7:04 pm. Some members of the Planning Commission were here to review the draft Town Plan with the Selectboard. Chico Martin informed the Selectboard he would like to retain the services of Addison County Regional Planning Commission to help them draft any changes to the zoning regulations. The fee would be \$3,000 and that money would come out of the Planning Commission’s budget. Chico Martin updated the Selectboard on their current undertakings of the zoning regulations. May 14, 2012 is the first public hearing on the draft Town Plan. There was general discussion of the plan. Alan Huizenga commended past and present Planning Commission members for their dedication over the past few years; he and the Selectboard appreciate it. Peeker Heffernan wanted to know if the Planning Commission members felt they had a diverse enough cross section of the Town to represent everyone. They feel they do. The Selectboard thanked them for their hard work and their time tonight.

2. Wendy Carter was here to present her concerns regarding diagonal parking on Main Street. The Selectboard looked at the area in front of the old Village Corner Store on their recent road tour. Wendy said when she is coming into Town from East Street; she would like to see the parking in front of the old Village Corner Store signed for smaller cars. Her concern is pedestrian safety and when large trucks or vans are parked there, you cannot see pedestrians coming out to cross the Main Street. The Selectboard discussed signage and definitions of “smaller cars”. One of the ideas discussed was to move the handicap parking space from in front of the bank to in front of the old Village Corner Store and make it a parallel parking space. Peeker Heffernan said the Selectboard agreed with Wendy about the narrowness of the street at that point and understood the concern. Bill Bryant will ask the Road Foreman to order a handicap parking sign, Selectboard members can look at the spot again over the next week and they can possibly finalize an idea at the next Selectboard Meeting. The Selectboard thanked Wendy for her time and bringing her concern to them.

3. Police Chief Kevin Gibbs was in regarding purchasing new security cameras for the Police Offices at 6 South Street. Their current system is over ten years old and not functioning properly. This new system will allow them to add cameras, gives them better audio, the ability to review filming, and to monitor the Police Department from their cars. The cost is approximately \$1,900 and the money will come out of his capital equipment fund. Peeker Heffernan asked about the possibility of placing the camera back in the tower. Kevin said the Police Department would be willing to donate the equipment to the Town and then the Selectboard could pay for the installation. The monitor would need to

be placed in a secured location. Some Selectboard members would like to see the camera placed back on the tower. Kevin suggested putting additional cameras from his old equipment to cover the office exits and the office lobby.

Alan Huizenga moved to authorize Kevin Gibbs to spend up to \$2,000 out of his capital equipment fund for purchase and installation of a new camera system for the police office. Sharon Compagna seconded. So voted. The Selectboard would like Kevin to clean up the impound lot. He said the Police Department is currently looking at their winter ban and towing policy and whether or not they want to continue to maintain an impound lot. Kevin said problems are securing the area. The Selectboard thanked Kevin for his time.

4. Reed Prescott, the owner of Verde Mountain, was here regarding his proposal to rearrange the rip rap (retaining stone) for an art project in Rockydale. He is looking for safety advice and direction from the Selectboard. Peeker Heffernan said the stone has a lot of iron in it and will eventually weather to look the same. He said the stone was placed in 2004 and is six feet deep at the base of the slope. Reed said the stone could be laid by the texture of the stone, thus creating a design. Bill Bryant stated there was a head on collision there last week so safety is of high priority. He suggested Reed wear bright orange and work during low traffic times. Carol Wells wondered about signage to alert motorists of his presence. Reed said he could place orange cones. Alan Huizenga commended the idea but felt he could not support a resident working in the Town's right of way in that area without major safety concerns. He also reminded the Selectboard that VTrans has very specific safety standards/guidelines regarding work in a public right of way. Sharon Compagna echoed Alan's concerns and was worried it could increase driver distraction in that area. Reed said he had several other ideas and would be working with Bristol Downtown Community Partnership to pursue one of those. The Selectboard thanked Reed for his time and hoped he would come back to them with another idea they could support.

5. Dan Gebo was here regarding his request for a possible connection to the Town's sewer system. He explained that Dave and Sheila Henderson and he and his wife Shirley are not on Town Sewer, nor are they in the original sewer designation area. His son and his family are moving back home and right now his sewer system is fine, but if it was ever to fail, he needs a replacement septic plan. Dan presented an affidavit from Attorney George Vince stating Dan and Shirley's house was built as a four bedroom home. Dan is currently working with site technician Spencer Harris to work through the wastewater permit process of the State of Vermont. Alan Huizenga said Spencer needs to convince the State of Vermont that Dan can historically prove his home was once four bedrooms. If that is approved he may never need to hook onto the Town's sewer system. Bill Bryant said currently the Town has 305 gallons of unallocated capacity, and that would not be enough gallonage to meet Dan's needs. The Selectboard urged Dan to continue to work with Spencer Harris and pursue getting his state permit using the affidavit from George Vince. No decision regarding a sewage connection or the possibility of a sewage connection was made. The Selectboard thanked Dan for his time.

6. Town Officer Appointments:

- Sharon Compagna moved to appoint John Elder to serve a one year term on the Planning Commission. Carol Wells seconded. So voted.
- Sharon Compagna moved to appoint Bill Sayre, Katie Raycroft Meyer and Ken Weston to serve three year terms on the Planning Commission. Carol Wells seconded. So voted.
- Alan Huizenga moved to reappoint Bob Stetson, Paul Jackman and Brenda Tillberg to serve three year terms on the Zoning Board of Adjustment. Sharon Compagna seconded. So voted.
- Sharon Compagna moved to appoint Dan Werme and Tom Wells to serve three year terms on the Revolving Loan Fund Committee (RLFC). Alan Huizenga seconded. (Carol Wells recused herself from the discussion and vote.) So voted. Sharon Compagna will be the new ex-officio/Selectboard liaison for the RLFC.
- Alan Huizenga moved to reappoint Jim Quaglino, David Lawyer and Larry Gile to serve two year terms on the Police Advisory Committee. Sharon Compagna seconded. So voted. Sharon Compagna moved to appoint John Kromer and Bob Blaise to serve one year terms on the Police Advisory Committee. Alan Huizenga seconded. Discussion. Sharon Compagna amended her motion to include George Smith to also serve a one year term. Alan Huizenga seconded the amended motion. So voted. Joel Bouvier will continue to be the ex-officio/ Selectboard liaison for the Police Advisory Committee.

7. The Bristol Fire Department would like to submit a grant application to Northern Vermont Resource Conservation Council for two dry hydrants: one on Laura's Lane and one on Upper Meehan Road. The purchase and installation of these hydrants will cost \$3,200 and \$5,600, and the grant requires a 25% match. That 25% will be covered by in-kind services donated by Heffernan Excavating. Sharon Compagna moved to authorize submission of the grant application. Alan Huizenga seconded. So voted. As part of the South Street Bridge construction Alan is showing a new dry hydrant will be installed on the northwest side of the bridge and an 8" line has been included in the design.

Sharon Compagna moved to approve submission of a Homeland Security grant for \$8,028 to purchase narrowband portable radios. It requires no local match. Carol Wells seconded. So voted.

Road Foreman Peter Bouvier would like to submit a grant application to VLCT Pacif to purchase two portable traffic lights he could use instead of flaggers. The equipment cost is \$13,562 and the grant application he would like to submit is for up to \$5000. Peter will cover the balance through other budgetary savings he has had this year, and he feels it could be a significant labor savings for his department in the future. Peeker Heffernan felt this could be useful for the Fire Department and/or Rescue Squad if there was a large emergency situation. Carol Wells moved to authorize the submission of the grant application as outlined above. Alan Huizenga seconded. So voted.

8. Sharon Compagna moved to adopt the General Journal Entry Policy as drafted. Alan Huizenga seconded. So voted. Discussion of the proposed conflict of interest

policy. Alan Huizenga moved to adopt the Conflict of Interest Policy as drafted. Carol Wells seconded. So voted.

9. The Selectboard approved an accounts payable warrant for \$1,752,848.25, liquor licenses for N.D.'s and the Crystal Palace. Sharon Compagna moved to approve a Special Event Permit for Eden Ice Cider Company for Pocock Rocks on June 16, 2012. Alan Huizenga seconded. So voted. Alan Huizenga moved to approve refinancing \$90,000 at 1.95% interest for the Holley Hall construction note with the People's United Bank. Carol Wells seconded. So voted.

10. Alan Huizenga moved to approve the minutes of April 9, 2012. Sharon Compagna seconded. So voted

11. Selectboard Roundtable: Carol Wells informed residents the free Bristol Wi-Fi is up and running again. Peeker Heffernan said the Fire Department is no longer inspecting "Car 1" as it needs a great deal of repairs. They would like permission to sell it and deposit the proceeds into the Fire Department's Capital Fund. Sharon Compagna moved to authorize the Fire Chief and Town Administrator to handle the sale of the vehicle and authorized them to sign the title as an agent of the Town. Carol Wells seconded. So voted. Carol Wells told the Selectboard the Bristol Downtown Community Partnership had been awarded the grant for making four areas of sidewalks ADA compliant. This grant was awarded to them via VTrans and was only opened to Town's with Downtown Designations. VTrans pays all associated costs, the design and installation and the construction will take place in 2013.

12. Sharon Compagna moved to go into executive session to discuss one legal matter with Attorney Joe McLean via conference call involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage and one personnel issues involving the appointment, employment, or evaluation of public officers or employees Carol Wells seconded. So voted. The Selectboard met in executive session from 9:23 pm to 10:50 pm. No motions were made.

Respectfully Submitted,
Therese Kirby
Clerk