

Bristol Selectboard Meeting

April 9, 2012

Selectboard Attendance: Joel Bouvier, Alan Huizenga, Sharon Compagna and Carol Wells. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle. Also attended by: Bob Blaise, Jim Quaglino, John Moyers, Bill Sayre, Brenda Tillberg, Katie Raycroft Meyer, John Elder, Dan Werme, Bob Bernstein, Tom Wells, Recreation Director Darla Senecal, John Kromer, HUB Director Jim Lockridge and Brett LaRose.

1. Sharon Compagna moved to appoint Joel Bouvier as temporary Chair. Carol Wells seconded. So voted.

2. Interviews with Town Officer candidates (Bill Bryant stated Doug Corkins, an interested candidate for the Planning Commission could not make it tonight and Ken Weston is interesting in continuing on the Planning Commission and sent a letter saying so):
 - John Elder is interested in continuing to serve on the Planning Commission in the one year seat,
 - Bill Sayre is interested in continuing to serve on the Planning Commission as he is one of the original members of 30 years,
 - John Moyers is interested in being appointed to the Planning Commission and has been an active participant at their meetings for the last six to seven years,
 - Katie Raycroft Meyer is interested in being appointed to the Planning Commission as she is a planner/designer and loves Bristol Village,
 - Brenda Tillberg is interested in continuing to serve on the Zoning Board of Adjustment she has been a long time member,
 - Bob Blaise is interested in serving on the Zoning Board of Adjustment, the Revolving Loan Fund or the Police Advisory Committee and he is interested in getting involved and feels he is a fair minded individual with more free time,
 - Dan Werme is interested in continuing to serve on the Revolving Loan Fund,
 - Bob Bernstein is interested in continuing to serve on the Revolving Loan Fund,
 - Tom Wells is interested in serving on the Revolving Loan Fund (Carol Wells recused herself for this interview) as he would like to stay involved and as an attorney who works with small businesses he feels he has an applicable skill set,
 - Jim Quaglino is interested in continuing to serve on the Police Advisory Committee as he is a founding member of 11 years and feels the need for a facility and the drug problem are the focus,
 - John Kromer is interested in serving on the Police Advisory Committee - he is a new resident of Bristol, works as an advocate for the elderly, and has past experience working with police.

The Selectboard thanked all candidates and board members for their service.

2. Recreation Director Darla Senecal and HUB Director Jim Lockridge were here to update the Selectboard on grant applications and staffing at the HUB. Darla said the

spring/summer program will be going out soon and she is very excited about it. She is also working with the Addison Northeast Food Service Cooperative so every child that takes a camp through the Recreation Department this summer will be provided a lunch. The Recreation Department is also partnering with Mary Johnson/Bristol after School Program to have before and after camp care. They are also looking into trips for middle school students. A music series will be happening at Holley Hall with one performance each in June, July and August. They are partnering with local restaurants for a Dinner and Music evening. The Grift is playing at the American Legion this Friday, April 13, 2012 and is a fundraiser for the Bristol Recreation Department's Scholarship Fund. Darla and Jim handed out grant application requests for Music Drives us Foundation for \$10,000; \$8,000 for additional staff (this is to pay for Ryan's salary as other funding finishes) and \$2,000 for musical equipment. Another grant application request is going to Hunger Free Vermont to subsidize cooking classes to be held at the HUB, this grant is in the amount of \$1,400 and will be used to offset the cost of the food. The Gardens for Learning Grant request for \$1500 for equipment to help with the garden is the third grant application being sent out. Alan Huizenga moved to approve all the grants for submission. Sharon Compagna seconded. So voted. Darla Senecal expressed the need to have a substitute approved for the HUB to cover staffing if someone is out or if there is a large group of kids at the HUB/Skate Park and they are short handed. This would assist them in covering the State guidelines for ratio of students to adults. Bill Bryant wants to know how Darla and Jim plan on paying for the sub. Jim Lockridge would like the money to come from the part-time labor line of his regular budget or grant funding if necessary. The Selectboard is in support of this idea as long as Darla and Jim figure out how to pay for it without over spending their budget. Sharon Compagna moved to approve the hiring of a substitute providing a) management manages their budgets/grants to stay on budget, b) only when HUB would be closed without a substitute or only one staffer on a busy day, c) up to ten days per year, and d) only for hours the HUB is open. Alan Huizenga seconded. So voted.

3. John Moyers spoke to the Selectboard regarding a proposed E911 street name that would change his Main Street address to Gristmill Lane. John is very much opposed to the idea and would like the Selectboard to inform E911 that they will not allow this address change to move forward. Therese Kirby explained to the Selectboard that the request of one of John's tenants to install a landline in their shop triggered this change. The Selectboard agreed to allow Claire Scribner to continue to work with E911 and to explain to them John's concerns, with the hope of E911 working toward an acceptable solution. John agreed to inform his tenant that he will not be receiving a land line until this matter is settled. Alan Huizenga moved to table the naming of the street. Sharon Compagna seconded. So voted.

4. Assistant Fire Chief Brett LaRose was here to discuss the proposed purchases from the Fire Capital Equipment fund. Bill Bryant said these purchases will all require a purchase order and feels they should be paid for out of the Fire Capital Equipment fund. If Peeker and Brett manage their budget enough to cover a couple of smaller items then they could do that. Sharon Compagna moved to waive the bid process where necessary and authorize the Town Administrator to issue purchase orders up to \$26,580 for the

items described in the specifications. Alan Huizenga seconded. So voted with Joel Bouvier abstaining as he is the President of NH Munsill.

5. Discussion of the proposed RFP of \$3,000 for the fire facility conceptual design. Bill Bryant explained this is to have a professional do some design work with the existing fire house and abutting property to allow the fire station to stay on North Street. This would be a conceptual design to show elevations and site plan as a preliminary concept. This conceptual design would be enough for the Selectboard and Fire Department to determine if they feel staying on North Street is feasible. The \$3,000 would come out of the Capital Building fund. Alan Huizenga and Sharon Compagna are the two Selectboard members that sit on the fire facility committee. Alan proposed asking for a date certain instead of a schedule for the work to be done. Bill changed the wording to reflect a due date of August 1, 2012. Carol Wells moved to authorize mailing the RFP for the fire facility conceptual design. Alan Huizenga seconded. So voted with Joel Bouvier abstaining as he is the President of NH Munsill.

6. Alan Huizenga moved to approve the waiver of the landfill fee for up to two roll offs for the Three Day Stampede, with donated cover material and volunteer labor to cover. Sharon Compagna seconded. So voted.

7. Alan Huizenga moved to approve the minutes of 3/26/12 as written. Carol Wells seconded. So voted with Sharon Compagna abstaining as she was not present for that meeting.

8. The Selectboard approved and accounts payable warrant of \$67,466.10 and liquor licenses for Gris Gris, The Big Wheel and Cubbers. Sharon Compagna move to approve the one day event liquor license for Bristol Friends of the Arts at Art on Main for the Chamber mixer. Carol Wells seconded. So voted. The Selectboard authorized Bill Bryant to send the management responses to Fred Duplessis at Sullivan and Powers regarding the FY 2010/2011 audit.

9. Selectboard Roundtable: Alan Huizenga had a letter from Addison County Regional Planning Commission to forward to Peeker Heffernan regarding Vermont Gas. Sharon Compagna wanted to thank Joe Nelson for trimming the trees on the Park and wondered where the Town stood on the monitoring at the Landfill. Bill said he is waiting for Kris Perlee to get back to him on this. Joel Bouvier wanted to know where we stand this summer on replacing hydrants and he would like to see a report from S.O.S, as they have not seen one in awhile.

10. Town Administrator's Report: Bill Bryant updated the Selectboard on the following matters:

- Remaining budget for sidewalk replacement,
- Stops on the Road Tour,
- Alan Huizenga moved to authorize the Treasurer to pay \$9,459.71 for the water line/Holley hall bond payment and \$17,882.01 for the refinanced

USDA sewer & water loans bond payment due to The Bank of New York Mellon Trust Co. Sharon Compagna seconded. So voted.

- American Legion Commander Ron LaRose requested Bill Bryant sign a form requesting a public speaker for Memorial Day,
- Green Mountain Engineering has submitted a draft plan for replacing the water line on the South Street Bridge,

11. Alan Huizenga moved to hire Amanda Demilt at a rate of \$12.00 per hour to work as a substitute at the HUB under the above mentioned criteria. Sharon Compagna seconded. So voted. Sharon Compagna moved to go into executive session to discuss issues involving the appointment, employment, or evaluation of public officers or employees. Alan Huizenga seconded. So voted. The Selectboard met in executive session from 9:37 pm to 10:10 pm. No motions were made.

Respectfully Submitted,
Therese Kirby
Clerk