

Bristol Selectboard Meeting

March 26, 2012

Selectboard Attendance: Chairman John "Peeker" Heffernan, Joel Bouvier, Alan Huizenga and Carol Wells. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle. Also attended by: Representative Dave Sharpe, Mary Simmons, Andrew Jackson, Bruz Brown and Brian McCormick.

1. Peeker Heffernan called the meeting to order at 7:07 pm. Rep. Dave Sharpe was here to let the Selectboard know VTrans approved Bristol paying a 5% local match instead of a 10% match towards the construction of the South Street Bridge. He also updated the Selectboard on VTrans' schedule for the construction of the stop light and South Street Bridges. He believes the stop light bridge will be 2013/2014 and the South Street Bridge 2012/2013. He had more good news by informing the Selectboard that Bristol may see an increase of \$5,558.42 in our highway State Aid next year. He also discussed the proposed \$1 fee per tire of tires sold in Vermont to go toward cleaning up tire piles around the State. He said the idea fell flat, but there might be a proposed idea next year of an increase of \$1 per ton on tipping fees. It could raise approximately \$600,000. The Legislature did however create language to deal with "legacy tires" via a pilot program and Bristol is a likely candidate. Costs would be recovered if there was any value to the recycling of metal and the balance cost of the clean up would become a lien on the property. The Selectboard thanked Dave for his time and efforts.

2. Mary Simmons was here regarding the 2012 Bristol Farmers Market schedule. They would like to continue to use the Town Green on Saturdays from 10 am to 1 pm from the beginning of June through the beginning of October. She was also seeking permission to leave their signs out from Friday afternoon until Sunday, when they must be picked up. Bill Bryant asked the prepared food vendors to have their own garbage cans out and remove their own trash from the Green. Alan Huizenga moved to approve the use of the Green from the first of June to the first of October on Saturdays from 10 am to 1 pm. Carol Wells seconded. So voted.

3. Public Forum: Brian McCormick was here to discuss his concern of the burning brush and bags of trash on Hardscrabble Road. He spoke with Bill Bryant and Gary Urich regarding this issue last year. Peeker Heffernan wondered if people could be issued Municipal Tickets for this. Bill suggested calling the Fire Warden and/or the Vermont State Police at the time of the burning, as it is an illegal burn. The Selectboard thanked Brian for his time.

4. Andrew Jackson was here regarding his curb cut application for his property on High Street. He had been to a previous Selectboard meeting where he was asked to provide a more detailed plan for handling any water run off. Alan Huizenga wrote a letter approximately five years ago addressing water issues on Bruz Brown, Andrew's neighbors' property. Alan was paid for that letter. At this time, Bruz Brown is not a client of Green Mountain Engineering. Alan asked the Selectboard to decide if they would like him to recuse himself from this discussion. They do not feel there is a conflict of interest

and asked Alan to participate in resolving the issue. Andrew submitted a plan two weeks ago for the Selectboard to review in preparation of this meeting. Discussion of the plan. Peeker Heffernan asked Bruz Brown if he had any concerns. He had not seen the revised plan, so the Selectboard shared it with him. Bruz feels this drawing is an improvement but would like to know if the drawing was engineered. Alan said the drawing was not engineered as Andrew was not required to do that. Carol Wells feels the Selectboard's previous suggestions and concerns from the past have now been addressed. Discussion. Peeker Heffernan also feels Andrew has addressed his previous concerns. Carol Wells moved to approve the curb cut application with the stipulation the driveway is built as depicted in this plan, the driveway is sufficiently crowned to keep water from running down it and the drainage features in the design are maintained. Joel Bouvier seconded. So voted. Andrew volunteered to work with the Bristol Fire Department to increase the size of his turn around. The Selectboard thanked Andrew for his time. Bruz Brown appreciates the time the Selectboard has devoted to this issue.

5. Alan Huizenga moved to approve the Annual Financial Plan for Highways as presented for fiscal year 2013. Joel Bouvier seconded. So voted.

6. Bids for the purchase of the new truck and equipment approved at Town Meeting were opened this morning by Road Foreman Peter Bouvier and Administrative Assistant Jen Stetson. Peter Bouvier recommends accepting bids from Clarks Truck Center at a bid of \$68,405 for the cab & chassis and Viking for the dump body and plow equipment with a bid of \$56,505. These together come in at \$124,910. Discussion of bids. Carol Wells moved to accept the bid of Clark's Truck Center for \$68,405 for the cab and chassis per the recommendation of the Road Foreman. Alan Huizenga seconded. So voted. Alan Huizenga moved to accept the bid from Viking Equipment for the dump body and plow equipment for \$56,505. Joel Bouvier seconded. So voted.

7. Officer Randy Crowe would like to apply for a grant for up to \$6,000 with no local match from the Governor's Highway Safety Program for labor to conduct Click it or Ticket and other programs. Joel Bouvier moved to approve the grant application to Governor's Highway Safety for up to \$6,000 with no local match. Alan Huizenga seconded. So voted. Bill Bryant is submitting a grant for the repair of the 1973 Hewitt Road Bridge to VTrans Town Highway Structures Program. The bridge should have had a membrane overlay when it was built and it is in need of repair. Retired VTrans engineer David Lathrop has been working with the Town and monitoring the bridge. Bill Bryant thanked David for all of his help with this project and the grant application. The budget for the project is approximately \$50,000. The grant application is for 80% of project with 20% coming from the Capital Road Fund. Alan Huizenga move to approve the grant application to VTrans Town Highway Structures Program for resurfacing of the Hewitt Bridge. Carol Wells seconded. So voted. Joel Bouvier moved to approve the grant application for \$1,000 to Homeland Security for a narrow band radio with no matching funds required. Carol Wells seconded. So voted. Alan Huizenga moved to approve a grant application to VTrans for making sidewalks and crosswalks within designated downtowns, ADA compliant. Joel Bouvier seconded. Carol Wells has worked on the

locations to propose for this program. It would be managed and paid for through VTrans with no matching funds required. So voted.

8. Discussion of replacement of the landfill's 1969 Bomag. It may have a scrap value of about \$5,000. Peeker Heffernan, Peter Bouvier, Kris Perlee and Bill Bryant feel a used bulldozer would be sufficient to crush the trash and cover the landfill appropriately. There would also be an opportunity for the Road Department to use the bulldozer as needed. Bill would like the Selectboard to authorize the above named committee members to spend up to \$25,000 on purchasing a piece of equipment to replace the 1969 Bomag to come from landfill funds. Alan Huizenga moved to authorize Peeker Heffernan, Peter Bouvier, Kris Perlee and Bill Bryant to spend up to a \$25,000 for a used piece of equipment, such as a bulldozer, to be used at the Landfill. Carol Wells seconded. So voted.

9. The Multiple Sclerosis Society (MSS) is sponsoring the 2012 Green Mountain Getaway Bike Ride. On August 12, 2012 two bike routes would be coming through Bristol. Unlike the Green Mountain Stage Race, there would not be packs of bikes entering the village, nor would they be racing. MSS would also like to utilize the Town Green for their lunch. Darla Senecal has sent an application to them for use of the Green. This bike ride has approximately 200 participants. Carol Wells moved to approve the Green Mountain Getaway Bike Ride on August 12, 2012 and authorizing them to use the Green for their lunch as long as they clean it up afterward. Alan Huizenga seconded. So voted.

10. Town Officer Appointments:

- Joel Bouvier moved to reappoint Howie MacClausland and Adam Ginsburg to four year terms on the Conservation Commission. Alan Huizenga seconded. So voted.
- Joel Bouvier moved to reappoint Ken Weston and Eric Carter to two year terms on the Design Review Committee. Alan Huizenga seconded. So voted.
- Carol Wells moved to reappoint Matt Sharpe and Bob Donniss to two year terms on the Energy Committee. Alan Huizenga seconded. So voted.
- Carol Wells moved to reappoint Alan Clark and Ken Johnson to two year terms on the Equipment Committee. Joel Bouvier seconded. So voted. Peeker Heffernan will serve as the ex-officio for one year to the Equipment Committee.
- Carol Wells moved to reappoint Peter D. Ryan, Merle Knight, and George Smith to a one year on the Solid Waste Advisory Committee. Joel Bouvier will serve as ex-officio for one year. Alan Huizenga seconded. So voted.
- Alan Huizenga moved to reappoint Dave Sharpe, Peter Ryan, and Joel Bouvier to one year terms as Fence Viewers. Carol Wells seconded. So voted.
- Joel Bouvier moved to reappoint Peter Grant, Chico Martin, and Bill Sayre with Chris Lathrop as the alternate, to one year terms on the Regional Planning Commission. Alan Huizenga seconded. So voted.
- Joel Bouvier moved to appoint Cale Pelland and Peeker Heffernan as Poundkeepers. No second to the motion. Joel Bouvier moved to appoint Cale

Pelland and Chief Kevin Gibbs as Poundkeepers for a one year term. Alan Huizenga seconded. So voted.

- Joel Bouvier moved to appoint Bill Bryant as Zoning Administrator and Bob Stetson as Assistant Zoning Administrator for a one year term. Alan Huizenga seconded. So voted.
- Alan Huizenga moved to reappoint Cale Pelland as Dog Warden, Dr. David Henderson as Health Officer, Naomi Drummond as Bristol's Representative to Addison County Transit Resources for one year terms. Joel Bouvier seconded. So voted.

11. The Selectboard signed an accounts payable warrant of \$31,208.32 and approved Snap's and Almost Home liquor/tobacco licenses.

12. Joel Bouvier moved to approve the minutes of February 27, 2012, March 5, 2012 and March 12, 2012. Alan Huizenga seconded. So voted.

13. Therese Kirby reminded Bristol residents that dog licenses are due April 2, 2012 and property taxes are due April 5, 2012.

14. Selectboard Roundtable: Carol Wells discussed the February budget status report. Alan Huizenga updated the Selectboard on the series of water issues the Village had recently. He explained a rebuilt pump did not have enough power to pump the water fast enough, the controls up at the reservoir had malfunctioned so it was not letting the operator know the water level in the reservoir had dropped and there was a valve that kept closing on its own making it harder for the pump to work and the reservoir to fill. That valve is currently blocked open and the pump is being repaired. The flow meter in the pump house has failed and is being replaced; that cost will be approximately \$2,000. They also believe there is still a fairly significant leak, as the electricity bill to run the water pump is high. Vermont Rural Water came to check the feed line near the reservoir but they did not feel there was a leak there, but there may be a leak near the old mill line. Alan Huizenga wanted to thank everyone for their patience and their conservation efforts. Peeker Heffernan went to the Addison County natural gas meeting. They are in hopes of being near Bristol by 2015. He was assured Vermont Gas would provide training for the Bristol Fire Department and that pipe in the Town's right of way would be buried deep enough to allow road maintenance. This still may be a viable option to bring natural gas to Bristol and needs to continue to be monitored.

15. Town Administrator's Report: Chief Kevin Gibbs and Bill Bryant have been working with Addison County Transit Resources regarding bus stops in front of Merchants Bank and St. Ambrose Church for the new 116 commuter route. Joel Bouvier and Bill met with the Howden Hall Committee regarding the next steps in that project.

16. Carol Wells moved to go into executive session to discuss one legal loan issue, one real estate matter involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage and six personnel issues involving the appointment, employment, or evaluation of public officers

or employees Joel Bouvier seconded. So voted. The Selectboard met in executive session from 9:48 pm to 11:00 pm. The following motions were made:

Motion was made by Joel Bouvier and seconded by Carol Wells to increase the hourly rate of Administrative Assistant Jen Stetson to \$15.25 per hour in recognition of a very positive six month evaluation as outlined in her appointment letter. So voted.

Motion was made by Joel Bouvier and seconded by Carol Wells to increase the hourly rate for Dan Fleming for his services in patrolling the Town Green for liter to \$9.00 per hour. So voted.

Motion was made by Carol Wells and seconded by Joel Bouvier to pay \$696 from the Revolving Loan Fund to cover half of the Town's legal expenses in preparation of closing documents for a loan to Scentsations LLC, this exception to the RLF policy being made in recognition of the unexpected and unusually high ratio of expenses to loan amount and as suggested by the RLF Committee Chair. Peeker Heffernan recused himself from discussion of this matter in executive session. So voted with three in favor, one recused and one absent.

The meeting was adjourned at 11:05 p.m.

Respectfully Submitted,
Therese Kirby
Clerk