

Bristol Selectboard Meeting

October 17, 2011

Selectboard Attendance: Chairman Joel Bouvier, Alan Huizenga, Carol Wells, and John "Peeker" Heffernan. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle. Also attended by John Moyers and Corey Mack.

1. Joel Bouvier called the meeting to order at 7:02 pm. Alan Huizenga moved to approve the minutes of October 3, 2011 as printed. Carol Wells seconded. So voted.
2. Bill Bryant explained the copier lease proposals received in response to the request for proposal. Alan Huizenga moved to support the recommendation of the staff and award the contract to Kelly Office Systems for a black & white copier/scanner at a base rate of \$165.52 per month. Carol Wells seconded. So voted.
3. Discussion of request from Four Hills Farm for a waiver of the 45 day notice to Planning Commission of application to the Public Service Board for agricultural-methane electric generating facility. Carol Wells moved to authorize Joel Bouvier to sign a waiver of advance notice of petition for certificate of public good for the methane electric generating facility application to the Public Service Board. Peeker Heffernan seconded. So voted.
4. Corey Mack of R.S.G., Inc was here regarding the final Rockydale pedestrian study report. Corey presented a new draft map presenting only the preferred alternative, allowing for sidewalk from East Street to the first bridge. Corey's draft included widening the road 3' on each side with a 5' sidewalk and retaining wall on the northerly side. This would allow for snow storage. Corey explained the project is designed in segments including possible construction issues, so if the project was to be built, it would be built in segments This is an approximately 3.2 million dollar project. The Selectboard thanked Corey for his time.
5. Consideration of the draft purchasing policy and use of credit card policy. Alan Huizenga moved to approve the credit card policy. Carol Wells seconded. So voted. Alan Huizenga moved to authorize William Bryant as Town Administrator to sign the MasterCard business card application and adopt the business card resolution. Peeker Heffernan seconded. So voted. Carol Wells moved to adopt the amended purchasing policy. Alan Huizenga seconded. So voted.
6. Discussion of the possibility of a hazard mitigation grant opportunity. Bill Bryant updated the Selectboard on how hazard mitigation grant money becomes available and the projects Bristol has available. Bill feels with the grants he is currently managing, pending litigation, and daily operations, his plate is full and does not feel he is in a position to move forward with the grant application at this time. A hazard mitigation grant application requires 50 to 100 hours to complete per the program manger's estimate. This application also coincides with budget season. The Selectboard was in

agreement, but would like Bill to continue to pursue approval of the Town's hazard mitigation plan with FEMA so Bristol is eligible for this program in the future.

7. Therese Kirby informed the Selectboard the annual tax sale will be held on November 29, 2011 at 9:00 am. There will be two properties going up for tax sale; one will be paid by the bank that holds the mortgage and the second she has a bidder for. Therese also reminded Bristol residents that property taxes are due Monday, November 7, 2011 by midnight. There is a sign out in front of Holley Hall, a reminder was sent out on front porch forum, and the due dates are listed on the Town website year round. Therese will also ask the Addison Independent to put it in their "by the way" column. She reminded residents the Town does not accept postmarks, where the locked box is located, and stated if they have questions on their prebate, they should contact the Vermont Department of Taxes and the number is on the back of their tax bill.

8. Selectboard Roundtable: Alan Huizenga will be out with Lance Perlee of Simon Operational Systems looking at a possible leak near the reservoir tomorrow afternoon. Carol Wells wanted to let people know there will be AmeriCorps workers for ten days this month to volunteer on some projects around Town. Joel Bouvier wanted to know where the Town stands with Eagle Park and the handicap accessible fishing pier. Bill Bryant explained he is waiting to hear from Dock Doctors builders risk insurance. Joel also noted there will be a debriefing regarding the aftermath of Hurricane Irene with the Fire Chief, Town Administrator, Selectboard Chair, First Assistant Chief, and the Police Chief on Monday, November 7th, 2011 at 6:00 pm. Peeker Heffernan thanked the public for their support of the Bristol Fire Department coin drop held on Columbus Day weekend. Joel Bouvier said they raised around \$3,100.

9. Town Administrator's Report: Carol Wells moved to approve the Bristol Recreation Department's grant application for \$800 to the Bristol Friends of the arts for Halloween Storytelling. Alan Huizenga seconded. So voted. Bill Bryant updated the Selectboard on the following topics: Fire Emergency Facility Committee, a small feasibility study regarding the North Street Fire Department, Alan Huizenga offered to serve with Sharon Compagna on the Fire Emergency Facility Committee, and the South Street Bridge.

10. Alan Huizenga moved to adjourn at 9 pm. Carol Wells seconded. So voted.

Respectfully Submitted,
Therese Kirby
Clerk