

## **Bristol Selectboard Meeting**

**October 3, 2011**

Selectboard Attendance: Chairman Joel Bouvier, Alan Huizenga, Carol Wells, John “Peeker” Heffernan and Sharon Compagna. Town Administrator Bill Bryant and Town Clerk Therese Kirby. Filmed for NEAT TV by Mary Arbuckle and reported for the Addison Independent by Andrew Stein. Also attended: Kristen Underwood, John Elder, Kris Perlee, and Peter Diminico.

1. Alan Huizenga moved to approve the minutes of September 19, 2011. Sharon Compagna seconded. So voted.
  
2. Representatives of the Conservation and Planning Commissions were present for a discussion about “Statemap” grant funding to map surficial and bedrock geology in Bristol. They would like to seek funding and presented a draft letter as part of the informal grant application process. The grant pays for two basic geologic maps, but will only cover a quadrant of Bristol, so they would have to reapply for the grant next year to cover the remaining two quadrants of Bristol. There is no cost for the basic maps, but would be a cost of \$6,000 per quad for derivative maps. Currently they are not looking for any money from the Selectboard they are looking for the Selectboard’s support. Discussion of possible funding from the Conservation Reserve Fund or future Planning Commission’s budget if not already reserved for a consultant. The base maps would be available in early 2013 for one quadrant if they were awarded grant funding. Alan Huizenga moved to authorize the Chairman Joel Bouvier to sign the grant application letter. Sharon Compagna seconded. So voted.
  
3. Discussion of proposed Purchasing and Credit Card policies. Therese Kirby proposed discussion of the credit card policy tonight and they can sign it with the resolution from People’s United Bank at the next Selectboard meeting. Discussion of the parameters of the Purchasing Policy. Alan Huizenga would like to wait until next Selectboard meeting to sign both policies.
  
4. Top Five Priorities for 2011 update from Selectboard members. Bill Bryant said Joel Bouvier had spoken with Representative Dave Sharpe regarding the status of the South Street and Route 116 “Stoplight” bridges. Dave and a representative from AOT were scheduled to be here tonight to update the Selectboard on the time table of these bridges, but due to Hurricane Irene at least one if not both of these bridges will be delayed and the meeting will take place sometime in the future. Alan Huizenga is hoping to get a draft of a request for proposal for the sewer system update to the Selectboard. Sharon Compagna said Terry McKnight has rescheduled for Monday, November 7, 2011 at 7:30 pm. He will be here to discuss local housing ideas. Joel Bouvier updated the Selectboard on the recent Police Advisory meeting. Bill Bryant would like the facility committee for the public safety building to start meeting again and move forward with finding a location. Joel Bouvier wanted to know the status of replacing hydrants and replacing valves. Peeker Heffernan said the fireman flushed the hydrants and valves were exercised at that time. Alan Huizenga feels the Water Department spent the money for hydrants on looking for the leaks in the water system.

5. Therese Kirby updated the Selectboard on the delinquent tax sale process. When she received the delinquent tax list on April 6, 2011 there was \$286,981.66 due the Town. As of today there is \$17,075.21. She turned three parcels over to Attorney Kevin Brennan last week for collection. Since then Therese has received a partial payment on one of the parcels but does feel two parcels will go for tax sale. She also reminded Bristol residents that property taxes are due Monday, November 7, 2011 as the 5<sup>th</sup> falls on a Saturday this year. She also asked Bill Bryant and the Selectboard to either hire someone to shovel out Holley Hall each morning this coming winter before 8 am or to purchase a small snow blower. The staff can maintain the shoveled walkways during the day, once the initial walkways are cleared.

6. Selectboard Roundtable: Alan Huizenga has comments he would like forwarded to Corey Mack regarding the bike/pedestrian path feasibility study. Joel Bouvier read a note from Bob Stetson regarding reconsidering a junk ordinance. The Selectboard will put it on a future agenda. Joel Bouvier would also like a report, either in writing or in person, from Lance Perlee updating the Selectboard on the status of the hydrants, water leak and update on the water system. Joel also wished Lisa Dupoise well on her future endeavors and thanked her for her five years of service to the Town of Bristol. Alan Huizenga informed the Selectboard of the changes made to the draft letter he submitted regarding the paving issue on North Street discussed at the Stormwater warranty meeting. Bill Bryant had reached Case Street and they had taken care of the issue on Garfield Street last week.

7. Town Administrator's Report: Bill Bryant reminded the Selectboard an RFP for auditing services went out last week as Bill Yacavoni, CPA will no longer be available to do the Town's annual audit. He had done the Town's audit for 25 years and we are sad to see him go. Bill Bryant stated he will be meeting with a FEMA representative this week. He also updated the Selectboard on the PACIF claim the Town submitted. PACIF will cover the damage to the springhouse in Lincoln and damage to the storage shed and contents on Basin Street. Bill is also trying to work with The Dock Doctors regarding the damage to the path to the handicap fishing pier that was already installed but washed away during Hurricane Irene. They have submitted an estimate of \$8,800 to redo the work. Bill is sorting out whether this is a bill the Conservation Fund will have to pay or whether FEMA or The Dock Doctors' builders risk would cover it. Dick Russell was in last week and wanted Bill to look at a beaver dam that is causing an issue on his property. Bill did not see any more erosion than the Selectboard saw two years ago on their road tour, but thinks the Selectboard should look closely at this again in the spring. Bill would like to authorize someone to trap the beavers. Sharon Compagna moved to authorize Bill Bryant to sign a release allowing AOT to make repairs to Route 17 at Memorial Park. Alan Huizenga seconded. So voted. Bill updated the Selectboard on the changes in carrier and policies possible in January regarding health insurance. Alan Huizenga, Carol Wells, Bill Bryant, Randy Crowe, Nancy Wilson, Jen Stetson and Eric Cota will make up the employee/Selectboard committee. Carol Wells and Bill obtained an extension until 2013 to complete the Vermont Downtown Program grant for Prince Lane. The Vermont Youth Safety program issued Randy Crowe a letter of thanks regarding his participation in a

program at MAUHS regarding distracted driving. Joel Bouvier signed the AmeriCorps contract for the Hub; he was given authorization to do so at an earlier meeting. Sharon Compagna will not be here for the October 17<sup>th</sup> or 24<sup>th</sup> meetings. Carol Wells will not be here for the October 24<sup>th</sup> meeting.

8. Sharon Compagna moved to go into executive session regarding three legal matters and two personnel matters involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Carol Wells seconded. So voted. The Selectboard met in executive session from 8:45 pm to 9:30 pm. Alan Huizenga moved to extend Meg Wendel/Bristol Corner Store revolving loan fund loan terms for an additional six months. Peeker Heffernan seconded. So voted. Meeting adjourned at 9:33 pm.

Respectfully Submitted,  
Therese Kirby  
Clerk