

**Bristol Selectboard Meeting
25, 2011**

July

Attendance: Selectboard members Alan Huizenga, Carol Wells, Joel Bouvier, and Town Administrator Bill Bryant. Filmed for NEAT TV by Joanna Etko.

The meeting was called to order at 7:02 p.m.

1. A curb cut application was reviewed for a driveway for a lot owned by Christina Livingston on Burpee Road (TH#6). The driveway will serve a two-lot subdivision and is being review by the Board of Adjustment for right of way approval. Road Foreman Pete Bouvier has reviewed the location and recommends approval subject to installing a 15” by 30’ polyethelene culvert and cutting brush back for a distance of 125’ both north and south for safe sight distance. Motion was made by Alan Huizenga, seconded by Carol Wells and carried to approve the curb cut application per the Foreman’s recommendations.
2. Bristol Cemetery Association request for waiver of water fees for Greenwood Cemetery – The Board continued discussion of this matter which was tabled at the last meeting with additional information as requested from staff. Motion was made by Alan Huizenga, seconded by Carol Wells and carried to approve the request to exempt the Bristol Cemetery Association from water billings for its summer use of water at Greenwood Cemetery. There was discussion about possible periodic pressure testing on this long service line to assure there are no leaks.
3. Review of Preliminary Plans for South Street Bridge – The Town has just received preliminary plans which do not yet include right of way plans. The Board reviewed them noting that they call for a 24 foot wide bridge (two 9’ travelled lanes and two 3’ shoulders) which is about 4 feet wider than the existing bridge, the additional width would be accommodated by setting the bridge slightly to the north, and the new abutments are pulled back into the river banks further and aligned better with the flow of the river to reduce scouring impacts. There was discussion about whether the Town had requested a sidewalk on the bridge and Bill Bryant will check the earlier plans and discussions on this topic. The Board will further review the plans when right of way information is included on the next version.
4. Bills payable were reviewed and Treasurer’s warrants signed.
5. Motion was made by Alan Huizenga, seconded by Carol Wells and carried to approve the minutes of July 11, 2011.
6. Roundtable: Carol Wells reported that the Town has obtained renewal of its five year official downtown designation from the Vermont Downtown Board at a meeting today in

Montpelier. Bill Bryant noted that staff and board members had high praise for Carol and Bristol Downtown Community Partnership's efforts to preserve and enhance Bristol's downtown. Carol reported on progress in trying to coordinate a visiting group of Americorps volunteers to undertake several improvement projects in Bristol in August.

Joel Bouvier noted signs of progress on the Route 116 stoplight bridge project in the form of paint markings around the site. He inquired about the efforts to hire a new Administrative Assistant. Bill Bryant reported that resumes have been coming in and that his plan is to review resumes with Therese Kirby and Peter Ryan; that the three would then conduct interviews and make a recommendation and introduce their candidate to the Selectboard for a final decision on hiring.

Alan Huizenga noted the upcoming 3 Day Stampede in Bristol and encouraged local support for this major fundraiser to help find solutions for Cystic Fibrosis.

Bill Bryant shared a letter from an attorney for Four Hills Farm requesting waiver of a 45 day notice requirement to the Planning Commission for their proposed methane electric generation facility prior to submission of the application to the Public Service Board. He will inform the PC of the request so that the Selectboard may decide this matter at the next meeting.

Bill Bryant noted that Four Hills Farm is seeking permission to cross Burpee Road with a water line while the road is being reconstructed. There was consensus that this should proceed in conjunction with the Town's work, subject to submission of a right of way application that can be acted upon at the next meeting. Pete Bouvier is seeking approval from the Board to use Capital Road Reserve Funds for purchase of 4" stone to supplement grant funds in reconstructing Burpee Road. Motion was made by Alan Huizenga, seconded by Carol Wells and carried to authorize the use of Capital Road Reserve Funds as requested.

7. Executive Session – Motion was made by Carol Wells, seconded by Alan Huizenga and carried to meet in executive session to discuss personnel matters involving the appointment, employment, or evaluation of public officers or employees and legal matters involving the Town where premature general public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. The Board met in executive session from 8:05 to 9:05.

The meeting was adjourned at 9:05 p.m.

Respectfully Submitted,
Bill Bryant, Town Administrator